

**CM3.2**

**Minutes of Council Meetings in Amsterdam**

**MEETING OF INCOMING AND OUTGOING COUNCIL  
AMSTERDAM, NETHERLANDS  
21st July 2000, 22nd July 2000**

**Attendees**

**Outgoing Council**

President	Lawrence Fritz (LF)
Secretary General	John Trinder (JT)
First Vice President	Shunji Murai (SM)
Second Vice President	Marcio Barbosa (MB)
Congress Director	Klaas Jan Beek (KB)
Treasurer	Heinz Rüther (HR)

**Incoming Council**

President	John Trinder (JT)
Secretary General	Ian Dowman (ID)
First Vice President	Lawrence Fritz (LF)
Second Vice President	Gerard Begni (GB)
Congress Director	Orhan Altan (OA)
Treasurer	Ammatzia Peled (AP)

**AGENDA**

1. Opening remarks
2. Approval of agenda
3. Summary of conclusions of Strategic Plan
4. Transfer of communications and files
  - 4.1 Addresses
  - 4.2 Files
  - 4.3 Action items and task list
  - 4.4 Logo and letterhead
5. Status of current actions
  - 5.1 Contracts
  - 5.2 International Industry Forum
  - 5.3 Confirmation of committee chairs and editors
6. Review of Commission activities
  - 6.1 Terms of Reference
  - 6.2 Lessons learned
  - 6.3 Actions required for 1st JM
7. Other business
  - 7.1 Joint Board of Spatial Information Societies (JBSIS)
  - 7.2 Congress recommendation
8. Farewell comments
9. Adjourn

## MINUTES

### 1. Introduction (21st July)

President Lawrence Fritz welcomed the incoming and outgoing Council and outlined the main purpose of the meeting which was to brief the incoming Council on important issues and to pass on lessons learned from the outgoing Council.

At this point it was noted that 2 members of the incoming Council were not present and that 1 member of the outgoing Council had to leave, so the meeting was adjourned until 22nd July at 12.30

### 2. Approval of agenda

The agenda was approved

### 3. Strategic Plan

LF introduced the Strategic plan that had been formulated and discussed at length by the outgoing Council. This is a living document and the basis for ongoing actions.

### 4. Transfer of Communications

- 4.1 The incoming Council was asked to complete the form of personal details and give to ID at the end of the meeting.
- 4.2 JT described the file structure and asked for this to be used in all communications. He also suggested that Council Members keep hardcopies.
- 4.3 JT introduced the action list that included items still open from the last four years, and also routine items for the next four.
- 4.4 The logo was introduced. This should immediately be used in the new letterhead to be developed by ID.

**ACTION 00/01 ID**

### 5 Status of current actions

#### 5.1 Contracts

LF reported on the status of contracts negotiated by the outgoing Council:

Elsevier - completed

GITC - final details still being discussed. There are other issues under discussion with GITC which include the maintenance of a database of addresses for Highlights, the Blue Book and the web page. It is desirable that Highlights is distributed by direct mailing but not all members want this as some prefer to distribute themselves. There could be advantages to GITC in having all addresses in one database.

**ACTION 00/02 JT, ID, LF**

For the purpose of signing contracts, and for legal protection it is necessary for ISPRS to be recognised as a legal entity. The mechanism for doing this is

under discussion and Sweden, Bermuda and USA had been considered.

**ACTION 00/03 JT, ID**

RICS - there is a need to renew this contract, and this should include CDs. There maybe a problem for the Amsterdam Congress organisers to provide hard copies to RICS. The Company who print hard copies could provide these to RICS, but this would cost extra. Klaas Beek stated that the issue has been resolved and the Amsterdam Congress will use RICS.

**ACTION 00/04 JT, ID**

The financial contract with Susan Pugh had been approved by GA but still needed to be finalised.

**ACTION 00/05 LF, AP**

Contracts will be signed between ISPRS and the Istanbul Congress organisers and between ISPRS and member organisations organising the symposia. These contracts will include a surcharge of 10% on all registrations. They have yet to be prepared.

**ACTION 00/12 JT**

## 5.2 International Industry Forum (IIF)

A draft agreement has been produced but still needs more work. The IIF which would comprise commercial industry from collectors to value adders, would operate within the framework of ISPRS.

**ACTION 00/06 LF**

A round table had been planned at IAF in Brazil in October and ISPRS should be represented. There may also be a meeting at CEOS Plenary in Brazil, in November 2000.

**ACTION 00/07 JT/LF**

## 5.3 Committee Chairs and Editors

The following status on Committee chairs and editors was reported:

IPAC	Ray Harris	Continuing
ISAC	SM requested retirement	a new chair to be appointed
ICORSE	Alexander Tuyahov	Newly appointed
IJISPRS	Manos Baltsavias	Continuing
ISPRS Highlights	Lucas Janssen	Continuing
Web Master		new appointment required, several applicants are being considered.

LF thanked SM for his invaluable contribution in setting up the ISAC and Council was asked to consider a replacement.

**ACTION 00/08 JT**

In regard to the job of web master it was reported that the job had changed and that questions were being posed which might best be answered by Council members. This needs to be addressed further.

**ACTION 00/09 ID, JT**

It was also noted that the address: [www.xxx.isprs.org](http://www.xxx.isprs.org) can now be used and should be used by Commission and WG sites.

## 6 Commission activities

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6.1 The new terms of reference were distributed. It was noted that Commission activities should be within the ToRs and address Congress Resolutions. Council needs to monitor this.

6.2 Lesson learned

SM outlined the traditions of Council: that Council was a 'family', which worked together and discussed all issues freely. There should be no substitution of members of Council.

MB noted that the FC should develop initiatives and not have only an auditing function. ~~[Note: this is not in accordance with By-laws.]~~ *Only a suggestion. Not regarding a change in the role of the Fin Com.*

HR noted that Council should have visionary role. There is a need for regional initiatives. The work role was too heavy and responsibilities should be prioritised.

JT also noted the need to do something about workload. He also suggested a co-ordinated way of handling international relations and attending member meetings etc. This could be done by developing keynote address(es), especially addressing the new vision of ISPRS

LF noted the informality of Council but also the need to be prepared for long discussion on certain items. All communications should be copied to all Council. He also noted the importance of strategic plan.

The meeting was adjourned at 13.30

Ian Dowman  
July 2000