



*Minutes of Joint Meeting
Council and Technical Commission Presidents*

*16-17 October 1992
Stresa Congress Center
Stresa, ITALY*

Attendees:

S. Murai (Japan) President
L. Fritz (USA) Secretary General
K. Torlegard (Sweden) 1st Vice President
J. Trinder (Australia) Treasurer
A. Gruen (Switzerland) 2nd Vice President
K. Kraus (Austria) Congress Director
L. Mussio (Italy) Commission I President
M. Allam (Canada) Commission II President
K. Szangolies (Germany) Commission II Past President
H. Ebner (Germany) Commission III President
R. Welch (USA) Commission IV President
J. Fryer (Australia) Commission V President
L. Deren (China) Commission VI President
J. Badekas Commission VI Past President
R. da Cunha (Brazil) Commission VII President
G. Konecny (Germany) Honorary Member
D. Tait (UK) Editor ISPRS Journal

Observers:

M. Remillard (USA) Commission IV Secretary
G. Vickery (USA) Secretary to Commission IV President

October 16, 1992

1. Opening

Meeting began at 1000 hours with a check of attendance.

S. Murai welcomed the attendees and delivered formal certificates of office to the ISPRS Officers. In his opening address he emphasized the importance of the tasks assigned to the Technical Commission Presidents and referred to several handouts on Commission responsibilities prepared by Council.

Key points were submission of annual Commission reports; use of the ISPRS Journal for dissemination of reports; delivery of 50 copies of *ISPRS Symposium Archives* to the ITC (Netherlands) for centralized availability; and encouragement of involvement of Regional Members.

The agenda (Enclosure A) was approved with placement of Review of Resolutions (Item #9) for completion before proposed Working Group presentations (Item #5).



2. Review of the Past Quadrennium and the Washington, DC Congress

L. Fritz provided statistics on the Washington Congress and reviewed recommendations for successful activities to be continued and pitfalls to be avoided by future Congress organizing committees.

Key points were participants from 97 countries attended the Congress, less than 15 interpretation headsets were used at any session (except General Assembly), about 40% no-shows for poster presentations, exhibition should not exceed 5 days, support for attendees from developing countries is worth the large efforts required, the new Archives format is very successful, and submission of all abstracts and manuscripts to a Congress Director focal point does improve coordination of Technical Commission sessions.

The past Commission Presidents K. Szangolies-Commission II, Li Deren-Commission III, A. Gruen-Commission V, J. Badekas-Commission VI offered advice for improving Commission activities based on their experience. Key points offered include recommendations for longer abstracts; consider inclusion of some young author sessions; select motivated Working Group chairpersons, keep tutorials at low price to offer a service and not to make money; topical sessions are best, minimize multitopic sessions; consider preregistration fees to minimize no shows; early replacement of non-communicative WG Chairpersons; use of one communication line (hierarchy); and keep Symposium limited to scope of Commission and not accept abstracts not relevant to the Commission.

A general discussion on Commission and Congress activities surfaced the following points: avoid concurrent national conferences with the Congress; limit authors to two presentations with maximum of 4 coauthored papers; Commission Presidents should give highlights of Congress from Commission perspective and not a 4 year Commission summary at Commission Summaries Plenary Session; and a means to insure delivery of poster presentations is needed.

Honorary Member Gottfried Konecny was requested to prepare a background on the various ISPRS Awards for awareness distribution to new officers.

Action Item – GK

3. Review of Minutes – C&TCP Meeting

L. Fritz solicited comments on the minutes previously distributed (Enclosure B). No changes requested. All action items from that meeting were completed.

4. Review communications lists of C&TCP's Financial Comm, Editor

L. Fritz distributed printer stats of the official ISPRS logo to be used (Enclosure C). K. Torlegard provided guidelines for standardizing the format of Commission letterhead.



L. Fritz discussed the need for up to date addresses and lines of communication of the Society. He stressed the use of Ordinary Member correspondents and Commission Rapporteurs as outlined in Statutes, Bylaws, and Guidelines. His schedule for distribution of the 1993 Member List (Blue Book) and ISPRS Organization and Programs 1992-1996 (Silver Book) is February 1993.

9. Review of Washington, DC Resolutions

G. Konecny briefly reviewed the changes approved by the General Assembly and their influence on WG terms of reference. He reported that the German and French societies are preparing translations of the Resolutions.

5. Opening Presentation of WG's of the 7 Technical Commissions (TCP's)

With limited discussion, each of the seven Commission Presidents proposed their planned WG's, titles, officers, terms of reference, addresses, Intercommission WG's, and some of their planned meetings and tutorials. Potential conflicting overlaps, missing information, and topics still to be covered according to Commission Terms of Reference or Resolutions were identified for overnight discussions and considerations.

The participants were invited to bus to an evening barbecue at the resort home of Armin and Gudron Gruen at Lagna, Lago di Orta.

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President Murai expressed appreciation for all to A. Gruen and his family for the previous evenings festivities.

5. Opening Presentation of WG's of the 7 Technical Commissions (TCP's) (Continued)

The iterative process for confirming the activities of each Commission included full discussion of each Working Group (WG) with attendee endorsed modifications for Council approval. The discussions were lively but constructive and led to the following decisions and WG's (See enclosure D):

Commission I –

The six WG's proposed were approved after modification of 4 titles and 9 terms of reference. The proposed Intercommission (IC) WG III/I was changed to WG III/1 for management by Commission III.

Commission II –

Five WG's and one Special Topic were approved with a sixth WG on Digital Photogrammetric Systems changed to IC WG II/III with primary responsibility assigned to Commission II. Four WG Titles and 13 terms of reference were changed/modified. Terms of reference for WG II/1 and Special Topic are to be developed for approval.

Commission III –

Four WG's, one IC WG and cooperation in two IC WG's were approved. Two WG titles were modified. Commission III is to propose a Co-chairperson for IC WG V/III.



Commission IV –

Six WG's and cooperation in one IC WG were approved. Two proposed WG's on International Mapping were merged into one (WG IV/2), one proposed IC WG IV/II was dropped, and 3 WG titles and 5 terms of reference were modified.

Commission V –

The proposed five WG's and one IC WG were approved. Six terms of reference were modified. Hierarchy for communications was established from proposed all WG Co-chairpersons to WG Chairpersons and Co-Chairpersons.

Commission VI –

Seven WG's were proposed with six approved and the proposed WG on History to be changed to a Special Project chaired by the Commission President. Two WG titles and 6 terms of reference were modified. One of the two proposed Co-chairpersons of WG VI/2 was dropped as he is already Co-chairperson of WG I/6.

Commission VII –

Nine WG's were proposed. After much discussion it was concluded that ten WG's are needed, of which three (WG VII/1, WG VII/2 and WG VIII/9) were approved. Titles of WG's VII/5–8 were changed and new terms of reference are to be developed for WG's VII/3–8, 10 for approval.

All Commission Presidents were requested to confirm WG officers, addresses and 1993 WG Meeting dates and to complete all WG changes requested by Council to L. Fritz by 20 November 1992 for entry into the 1992–96 Silver Book.

Action Item – All TCP's

6. Tutorials (TCP's)

It was agreed that tutorials are encouraged for all Commission topics and that WG VI/5 should help facilitate tutorials requested by other Commissions. Tutorials proposed to-date, with those approved by Council highlighted, are included in the ISPRS Events Calendar developed and maintained by L. Fritz.

7. Confirmation of Symposia and WG Meetings

Commission Symposia dates were confirmed as recorded in 8 August meeting minutes (Enclosure B) except for Commission II and IV. Then new confirmed dates are:

Commission IV – 29 May – 4 June 1994 in Athens, Georgia, USA

Commission II – 6–9 June 1994 in Ottawa, Ontario, Canada

Li Deren reported that Commission VI has chosen "Facing the Chance and the Challenge" for its 1994 symposium theme. Confirmation and approval of all other proposed meetings were deferred pending Council approval.



8. Proposed Intercommission and other WG's as result of discussion and Council Initiative

The three Intercommission WG's II/III, III/IV and V/III were approved. These WG's will report through Commissions II, III and V respectively.

10. International Archives of Photogrammetry and Remote Sensing

L. Fritz distributed copies of the cover format to be used for ISPRS Archives which are produced in separate volumes for each Congress and each series of Commission Symposia. (Vol. XXX) for 1994 Symposia). He requested that the "ISPRS Authors Guide" and the "ISPRS Presenter's Manual" be updated as appropriate by Karl Kraus ready to use for 1994 Symposia by the Commission Presidents.

Action Item – KK

11. Plans for the 1996 Congress

Karl Kraus proposed that ISPRS adopt colors for the Archives covers based on cycling the primary colors and their complements. That is 1994–Yellow, 1996–Blue, 1998–Magenta, 2000–Green, 2002–Cyan, 2004–Red, etc. His recommendation was adopted and he distributed samples of the yellow to be used for 1994 symposia.

He stated that extended abstracts (2–3 pps) will be required for proposed Congress papers. The Pre–Congress Schedule and Congress Schedule were approved. He explained that the Congress Schedule is proposed in 3 blocks:

- 1st Block – 2 days for Tutorials and Workshops
- 2nd Block – No exhibition, 4 parallel sessions daily
- 3rd Block – Commercial exhibition, 2 parallel sessions daily

He noted that the commercial exhibition will be limited to five days and Congress venue(s) in Vienna is still under negotiation.

12. ISPRS Journal

D. Tait reviewed his ISPRS Journal activities and the Journal status. Key points presented included a change to 192 x 262 mm format that will allow 2 column articles; much publicity of Journal at the 17th Congress with very poor response; and plans to revise and reduce Editorial Board. It was emphasized that the ISPRS Journal will be the primary news outlet for the Society and the News Section will serve as the ISPRS Newsletter. J. Trinder stated that the 2nd issue in 1993 (Vol 48/2) is the ISPRS issue and officer reports are due 15 November 1992.

Action Item – Council and Past TCP's

13. Relationship with Other Organizations/Societies

Due to lack of meeting time this item was deferred to the next Joint Meeting with Council.



14. Preview of the Council Agenda

The Council Agenda for 18 October 1992 was distributed. No discussion.

15. Future meetings of Technical Commission Presidents

It was agreed that the next Joint Meeting with Council will be held 2–4 May in Köln, Germany adjunct to the 16th ICA Conference. H. Ebner will coordinate arrangements to L. Fritz.

16. Other Business

No time available. Agenda items to be forwarded to Secretary General for next meeting.

17. Closing

S. Murai thanked all attendees for their constructive cooperation. All participants thanked L. Mussio and the Italian Society (SIFET) for their cordial hospitality.

Meeting adjourned at 620 p.m. The participants were invited to an evening dinner at restaurant La Piemontese, with members of SIFET.

*Prepared by Lawrence Fritz, Secretary General
on 5 November 1992*

Enclosures:

- A. Joint Meeting Agenda, 16–17 October 1992
- B. Minutes I/O Council and TCP's, 8 August 1992
- C. Official ISPRS logo
- D. Listing of 1992–1996 Working Groups
- E. Pre Congress Schedule