



Minutes of ISPRS Council Meeting
24-26 October 1993

Asian Institute of Technology
Bangkok, Thailand

Attendees:

S. Murai (Japan) President
L. Fritz (USA) Secretary General
K. Kraus (Austria) Congress Director
J. Trinder (Australia) Treasurer
A. Gruen (Switzerland) 2nd Vice President
D. Tait (UK) Editor, *ISPRS Journal*

Agenda

1. Opening Remarks
2. Agenda Adjustments
3. Review of Bonn Minutes
4. Activity Reports
 - a. President
 - b. Secretary General
 - c. 1st Vice President
 - d. 2nd Vice President
5. XVIII Congress Plans
6. Review of Awards Process
7. Dolezal Proposal
8. Treasurer's Report & Financial Affairs
9. Membership Issues
10. Statutes, Bylaws, Guidelines Revisions
11. Review of Commission/Working Groups
12. Publications
 - a. Sales & Contracts
 - b. ISPRS Journal Report
 - c. Recommendations of Ad Hoc Committee
 - d. ISPRS Annual Report Assignments
13. IUSM Issues
14. Interorganizational Relations
15. Review of Action Items
16. Active Management Role of Council
17. Other Business
18. Adjournment

October 24, 1993

1. Opening

The Meeting began promptly at 0830 am. President Murai introduced Dr. North, President of the Asian Institute of Technology, who welcomed Council to AIT and described the leading educational role of AIT in graduate studies. President Murai welcomed Council and noted that 1st Vice President Torlegård's presence at KTH, Stockholm for essential decisions precluded his attendance here.

2. Agenda Adjustments

No adjustments requested.

3. Review of Bonn Minutes

Secretary General Fritz reviewed the activities of the Joint Meeting with the Technical Commission Presidents (TCP's) and the Council Meeting of 2-6 May 1993. Emphasis was on Commission and Working Group activities and on the status of Action Items. It was noted that during the past five and one-half months several major accomplishments have been achieved, such as the preparation of four Guidelines, admission of Sustaining Members Eurimage and National Remote Sensing Agency of India, and signing of the contract with RICS Books.

4. Activity Reports

a. President

S. Murai reviewed his report enclosed. (See Enclosure A.) He noted that he is currently encouraging Thailand to form a Society for ISPRS representation and to increase its Ordinary Membership category. Regarding the new Indian Remote Sensing Society replacing Survey of India, it was suggested that information providing official addresses, officers, etc. be obtained for Ordinary Membership confirmation.

(Action Item 57 - LF)

b. Secretary General

L. Fritz reviewed his report enclosed. (See Enclosure B.) He was asked to identify a coordinator for a 2nd ISPRS/UN Interregional Conference for Developing Countries for the Vienna Congress.

(Action Item 58 - LF)

c. 1st Vice President

L. Fritz reviewed his discussion with and the report submitted by K. Torlegård. (See Enclosure C.)

d. 2nd Vice President

A. Gruen reviewed his report. He noted that: SPIE can serve as a publicity outlet for ISPRS activities at its annual Videometrics Conference; an European GIS Society, as well as national GIS societies, are being formed; China and/or Mexico may be applying for the 1995 CIPA Symposium; the IUSM ACM WG which convened in Zurich in early October needs guidance.

It was agreed that a one page 1993 Annual Report from CIPA is due. It is recommended that it be prepared by Peter Waldhäusel.

(Action Item 59 - KK)

5. XVIII Congress Plans

K. Kraus presented the Vienna Congress logo and its rationale. He also presented the plan for its display on posters and other promotional material with relevant images with the theme "Spatial Information from Images" or in French "Des Images pour une Information Spatialisée". The Congress session times, allocations, and author requirements were discussed at length. In summary, there will be four parallel Technical Sessions in four time slots daily during the first three and one-half days and similarly two parallel sessions during four and one-half days of week two. This provides a total of 92 TS, 56 in week one and 36 in week two. A keynote presentation will lead off the first half hour preceding all second time slot sessions daily.

Four poster sessions daily are planned with the first half hour devoted to four minute overviews of each in a common hall before moving to the posters for individual presentations. 32 poster sessions are planned.

It is decided that in general there must be one author registrant for each paper. However, it was agreed that there will be a limit of two papers of single authorship and a possibility of three coauthorships maximum.

About 12 Special Sessions will be reserved in the framework of the 92 Technical Sessions for Regional Members (4), United Nations (2), Intersociety (1), IUSM (4), and Young Authors (Best Papers).

Three Plenary Sessions are planned (Opening, Commission Summary, and Closing). Five General Assemblies (one optional) will convene with two in week one (Wed. and Fri.).

(Action Item 60 - SM)

6. Review of Awards Process

L. Fritz reviewed the outline of activities required for each of the ISPRS Awards as prepared by K. Torlegård. The Checklist of Council Actions/Tasks will be amended to incorporate all scheduled actions.

(Action Item 61 - LF)

It was decided that the President's Citations are to be awarded by the Society President to only one recipient from each Commission as nominated by the Commission President.

It was decided that the "Best Papers by Young Authors" Awards are to be continued. Sources of funds for sponsoring a minimum of four awards of 2,500 Swiss francs each are to be sought. Possibilities include a portion of surplus Symposia and Congress revenue and corporate/institutional grants.

(Action Item 63 - JT) (Action Item 64 - SM)

7. Dolezal Proposal

K. Kraus presented the draft preamble, rules of award and biographical history for a new ISPRS Award - The Dolezal Award. Council approved the draft and established a timetable for the General Assembly approval process and nominee solicitation process. The final version is to be circulated to Council this year after some wordsmithing.

(Action Item 65 - JT & LF)

8. Treasurer's Report & Financial Affairs

J. Trinder reviewed the Society financial accounts and status of Member subscriptions. 13 Ordinary Members and 1 Regional Member are in serious arrears. He discussed an option for a managed investment account for the Society. It was decided to let this option remain open.

He recommended that the ISPRS Account be shifted from the Lugano Branch to the Zurich Branch of the UBS Bank. The shift will facilitate better account management as Zurich is the center of finance in Switzerland, its staff is more fluent in English and its location is more convenient for occasional visits by the current and future ISPRS Treasurers. Council approved the shift and all accounts payable are to be duly informed.

(Action Item 66 - JT)

Meeting recessed at 1745 pm.

October 25, 1993

Meeting began at 0830 am. President Murai outlined the schedule for the day and noted that Prof. Chen Shu Peng, President of the Geographical Society of China from Beijing has been invited to greet us in the morning and will join us for lunch.

9. Membership Issues

Council confirmed its prior unanimous approval of the application for ISPRS Sustaining Membership (Category A) by the National Remote Sensing Agency of India, which is under the Dept. of Space of the Government of India.

S. Murai presented his evaluation of membership criteria in the Statutes and Bylaws and proposals to achieve representation of the **whole** community of photogrammetrists and remote sensing. Proposals include formation of national societies, replacement of national representative organization, multiple national memberships, associate national memberships, cancellation of inactive/non-responsive national memberships, and voting rights for regional memberships. He emphasized that dues paying is not the only criteria for membership, but that it also includes participation in the scientific work of the Society including attendance to the General Assemblies.

Council discussed the pros and cons of the proposals. It was agreed that even though some developing country memberships are often unable to promptly pay their subscription fees, there is no rationale for continuing their membership if

they are totally non-responsive to Society inquiries, votes or letters. Other comments receiving Council agreement for further consideration were:

- a. Regional Members should be given Category 1 voting rights in the General Assembly.
- b. When the Society changed its name the Statutes and Bylaws were modified to include remote sensing with photogrammetry, but the modifications were insufficient to enable **whole** participation in many nations which include both.
- c. Currently the onus is placed on the outsider (usually remote sensing) to ask the insider (usually photogrammetry) to let them join in the national membership.
- d. A limited term of provisional multiple national membership with demonstrated participation may help foster unified national membership.

It was decided that Council members should gather suggestions and prepare detailed proposals of Statute and Bylaw modifications for further consideration at the next Council meeting.

(Action Item 67 - Council)

10. Statutes, Bylaws, Guidelines Revisions

The draft modifications to the "Guidelines for Hosting a Technical Commission" were reviewed and approved. Minor changes were agreed for Articles 13. and 16. The final version is enclosed. (See Enclosure D.)

Council reviewed, modified and approves of the proposed new wording for **Statute II - Definitions** offered by K. Torlegård. The following amendment of this Statute will be presented to the General Assembly for approval:

Statute II - Definitions

Photogrammetry and Remote Sensing is the science, technology and art of obtaining reliable information about the Earth and its environments, and about other physical objects and processes, through the process of recording, measuring, interpreting, and displaying imagery and digital representations thereof derived from non-contact sensor systems.

In discussion of the effectiveness of the new "Guidelines for Preparation of Reports on all ISPRS Sponsored Conferences and Meetings" it was agreed that some further modifications are needed. These changes include clarification of what meetings should be included; a definition of sponsoring/supporting by ISPRS; and criteria under which the reports will be published in the Reports section of the *ISPRS Journal*.

(Action Item 68 - JT)

In review of the 23 August 1993 version of the "ISPRS Guidelines for Authors" it was decided that the abstract in a second language is preferred but should not be a requirement. It was agreed that the Guidelines will be so modified and distributed to the TCP's and WG's.

(Action Item 70 - KK)

(The new "Guidelines for Publication of the **International Archives of Photogrammetry and Remote Sensing**" (See Enclosure E.) were discussed under agenda number 12.a.)

11. Review of Commission/Working Groups

Council reviewed the ISPRS Events Calendar (See Enclosure G.) and decided the following:

- a. More information on the timetable of events during the Commission V Symposium and the FIG Congress is needed before confirming the dates for the March 1994 Council Meeting.

(Action Item 71 - LF)

- b. Information regarding Council accommodations and meeting site support is needed from Australian Society for Melbourne.

(Action Item 72 - JT)

- c. A letter is to be sent to the organizers of 30 Mar - 1 Apr 1994 EGIS/MARI '94 European GIS Conference requesting them to seek prior approval in the future for listing ISPRS as a supporting/sponsoring organization and to send Council information as well.

(Action Item 73 -LF)

- d. Commission III is to be informed that: (1) The 30 Aug - 1 Sep WG III/2 Workshop on "Object Reconstruction" in Stockholm is approved. (2) The 4-8 Sep 1995 WG III/1 & WG I/2 Workshop on "Integrated Sensor Orientation" in Barcelona is approved. (3) The proposed 13-14 June 1994 Budapest WG III/4 Tutorial (Melykuti) offered to be held in conjunction with the "GIS/LIS '94 in Hungary" is not approved. It conflicts directly with the Commission IV and II Symposia as well as being held too close to the Commission III Symposium. Council requests that it and the other proposed September 1994 Budapest WG III/4 Tutorial (Crosilla) be moved to alternate dates to conform with Commission Guidelines or they be held in conjunction with the Munich Commission III Symposium.

(Action Item 74 - LF)

- e. The Joint Meeting at the Vienna Congress site scheduled for 30 May 1995 is suggested to convene at end of April, pending IUSM plans for Boulder.

(Action Item 75 - KK & LF)

Commission activities were discussed and the following comments and actions were decided:

- a. Commission Symposia announcements have been received by all Council from all Commissions except Commissions I and VII. Council expressed dismay in that: (1) Commission V information and publicity has been scarce and limited. (2) Commission VII has produced an outstanding

announcement package but it is yet to be distributed. (3) Commission II has issued an abstract deadline that closes before many will receive the Symposium announcement. Council requests the deadline be moved to 15 January 1994.

(Action Item 77 - LF)

b. It was agreed that the E-Mail Ad-hoc Committee Chair should provide a report on their progress and discuss implications in the Commission V Board Meeting with Council in Melbourne in March 1994.

(Action Item 78 - LF)

c. It seems that all of the prominent Society individuals recommended by Council to assist in the Commission VI Special Project on "History" have declined. A written summary to Council from Commission VI President Li Deren of the responses to his inquiries is requested. It was agreed to make "History" a Council issue.

(Action Item 79 - AG)

d. Council noted with pleasure the announcement that the German version of the **ISPRS Multilingual Dictionary** is now completed, published and available. It was also noted that the results of this ISPRS funded research are now being sold independently without any prior awareness or consultation with ISPRS officers. (See Enclosure F.)

(Action Item 80 - LF)

e. During each Commission Symposium a half-day meeting with the Commission Board is to be scheduled by Commission Presidents for discussion with Council members. The meeting will review Comm. and WG activities and Council guidance.

(Action Item 81 - LF)

12. Publications

a. Sales & Contracts

In reviewing the contract with RICS Books and the "Guidelines for Publication of the **International Archives of Photogrammetry and Remote Sensing**" an inconsistency was noted in that **Archives** are not always published by Ordinary Members. A modification to the contract to cover all publishing agents of ISPRS is needed.

(Action Item 82 - KA)

A. Gruen properly noted that the RICS contract may inhibit the often economical publication by SPIE of ISPRS documents. A review of the possibility for exclusive pre-event sales by SPIE and exclusive post-event sales by RICS Books is to be explored with Keith Atkinson.

(Action Item 83 - AG)

b. *ISPRS Journal* Report

D. Tait reviewed his written report to Council. His relationship with Elsevier remains quite positive and they continue to work with us to promote subscriptions. He noted that he currently has a 50 page limit of which he allocates 40 to scientific and technical articles and 10 for *ISPRS News* and calendar. It was agreed that a drive to enlist more Sustaining Members should be initiated.

c. Recommendations of Ad Hoc Committee

Council reviewed the correspondence regarding the Ad Hoc *ISPRS Journal* Marketing Committee. A misunderstanding of Committee priorities has limited input for Council consideration. A discussion with the Committee Chair was suggested.

(Action Item 85 - LF)

As noted above, it is felt that increased Sustaining Membership is in the Society's best interest. It should provide more use of the *ISPRS Journal* for promotion of their affairs and generate advertising revenue for the Society. To encourage Sustaining Members to use and promote the *ISPRS Journal* it was decided to include its subscription as a benefit of their Sustaining Membership fee. It was decided that all Council members are to send company and institute addresses to J. Trinder and he will lead the effort to solicit Sustaining Memberships.

(Action Item 86 - Council)

(Action Item 87 - JT)

It was further decided that the Secretary General will solicit responses from those Ordinary Members that have been totally non-responsive for two years or more to verify their interest in *ISPRS* affairs. For those that are still non-responsive the free two year subscription to the *ISPRS Journal* is to be withdrawn.

(Action Item 88 - LF)

Discussion on Sustaining Membership continued and it was agreed that the criteria for qualification in the Statutes and Bylaws is too narrow and warrants review. It is felt that educational institutions should be offered the opportunity to contribute sustaining support to the Society. Proposed modifications for General Assembly consideration will be prepared.

(Action Item 89 - AG)

d. *ISPRS* Annual Report Assignments

L. Fritz reviewed the Outline for the "*ISPRS Annual Report*"; the forms for Annual Commission and Working Group Reports drafted by A. Gruen; and the schedule for submissions and publication. In addition to Commission Chapters, Council members have agreed to prepare by 15 December 1993 other Chapters on a variety of *ISPRS* activities.

(Action Item 90 - Council)

It was decided that distribution for the **Report** will be to external influential organizations, e.g. UN, ICSU, etc. and to all ISPRS Officers, WG Chairs, Commission Correspondents, Ordinary, Regional, Sustaining, and Honorary Members, plus organizations listed on the Council interorganizational responsibilities list. An A4 color cover with the ISPRS ISSN number will be prepared by the Vienna Congress Committee.

(Action Item 91 - KK)

13. IUSM Issues

The proposal for recommending formation of an IUSM WG on Mathematics, Statistics and Computer Science submitted by Commission I President L. Mussio was reviewed. Council noted that currently ISPRS does not have WG's or sufficient basis to support this proposal. It is recommended that additional documentation be prepared by Commission I which focuses the WG scope, outlines WG relationship with ISPRS objectives, specifies the ISPRS WG's to be involved, and suggests possible partners from other IUSM Societies.

(Action Item 92 - LF)

It was agreed that the proposed IUSM Guideline for Awards require major modifications for ISPRS consent. A revised version for prompt Council review and submission is to be prepared.

(Action Item 93 - KT)

14. Interorganizational Relations

ICSU - Council has received copies of the required nine letters of recommendation from other scientific organizations and academies and confirmation from ICSU that all documentation is in order for admission. Our application will be decided by the 1994 ICSU Standing Committee.

CIPA - Council confirmed Prof. John Badekas (Greece) as the new President of the Comité International Photogrammétrie Architecturale.

(Action Item 94 - SM)

COPUOS - S. Murai gave a scientific presentation to the Full Committee in June on the topic of "Global Environment".

SPIE - Four of the five leaders of the annual International Society for Optical Engineering (SPIE) 'Videometrics' conference are ISPRS officers (WG V/I Co-Chairs K. Wong and S. El-Hakim, Comm. V Secretary M. Shortis, and 2nd Vice President A. Gruen). It was requested that local arrangements be coordinated for display of ISPRS materials at the 1994 conference.

(Action Item 95 - AG & LF)

UN University - S. Murai stated that the University has offered free publication of scientific documents provided by ISPRS, especially on global environmental programs.

ISO - L. Fritz reported that ISPRS now has formal liaison of category A with the International Standards Organization TC 172/SC 9. ISO Technical Committee 172 covers optics and optical instruments. Scientific Committee 9 covers electro-optical systems. WG I/1 Chair H. Ziemann is responsible for maintaining the liaison.

15. Review of Action Items

The Checklist of Council Tasks/Actions was reviewed. Twenty actions have been completed. Fourteen Council actions remain open. The Secretary General will issue a reminder to TCP's to complete their unfulfilled Action Items.

(Action Item 96 - LF)

16. Active Management Role of Council

It was agreed that Council has been actively managing the Society to a much greater extent than ever before. In summary, Council is continually stimulating the activities of Society Members and is taking steps to encourage greater cooperation from all Officers and WG members.

17. Other

Council reviewed items to be placed on the agenda for the next meeting. Lack of scheduled time prevented further discussions.

18. Adjournment

On behalf of Council and the Editor-in-Chief, L. Fritz expressed thanks and appreciation to President Murai for his superb arrangements, tours, dinners and accommodations for this meeting. The meeting concluded at 1750 hours.

*Prepared by Lawrence W. Fritz, Secretary General
on 2 November 1993*

Enclosures:

- A. President's Report
- B. Report of Secretary General (SG-02-425)
- C. First Vice President's Report (1V-02-050)
- D. ISPRS Guidelines for Hosting a Technical Commission (1 Nov 1993 version)
- E. Guidelines for Publication of the **International Archives of Photogrammetry and Remote Sensing**
- F. Announcement of **ISPRS Multilingual Dictionary**
- G. ISPRS Events Calendar (15 November 1993 version)