



MINUTES OF JOINT MEETING
Council and Technical Commission Presidents

9-10 October 1994
Beijing International Congress Centre
Beijing, CHINA

Attendees:

S. Murai (Japan) President
L. Fritz (USA) Secretary General
K. Kraus (Austria) Congress Director
J. Trinder (Australia) Treasurer
K. Torlegård (Sweden) 1st Vice President
A. Gruen (Switzerland) 2nd Vice President
L. Mussio (Italy) Commission I President
M. Allam (Canada) Commission II President
K. Eder (Germany) Commission III Secretary
M. Remillard (USA) Commission IV Secretary
J. Fryer (Australia) Commission V President
Li Deren (China) Commission VI President
A. Coutinho (Brazil) Commission VII Secretary

Observers:

D. Tait (UK) Editor ISPRS Journal
G. Konecny (Germany) Honorary Member

AGENDA

1. Opening Remarks
2. Agenda Adjustments
3. Review of Action Items in Bonn Minutes
4. XVIII Congress
 - a. Facilities, Schedule & Timetable
 - b. Tutorials & Workshops
 - c. Commission Proposals for Sessions
 - d. Reconciliation of Scientific Program
 - e. Other
5. Publications & Communications
 - a. **ISPRS Journal Report**
 - b. **Annual Report**
 - c. E-mail Report
6. Review of Commission Activities
 - a. Summary of Commission Symposium & Board Meeting
 - b. Proposed Meetings
 - c. Next Joint Meeting
7. Interorganizational Relations
 - a. IUSM
 - b. ISO
 - c. Others

AGENDA (Cont.)

8. Awards
9. Amendments to Statutes, Bylaws & Guidelines
10. Other
11. Adjournment

MINUTES

9am - Sunday October 9, 1994

1. Opening

President Murai welcomed attendees and stated that the prime purpose for this Joint Meeting is to review the level of each Commission's activity and to assign responsibilities for the scientific program at the 1996 Vienna Congress. He expressed appreciation to the Technical Commission Presidents (TCP's) for their high quality work in preparing the 1994 ISPRS Symposia. He then introduced Prof. Yang Kai.

Prof. Yang welcomed all to China, reviewed the schedule of events planned for the Council, TCP's and participants to the Commission VI Symposium. He also briefed activities on the National Bureau of Surveying and Mapping of China (NBSM) and the Chinese Society of Geodesy, Photogrammetry and Cartography (CSGPC). He stated that a new China Association for GIS (CAGIS) has been established with Dr. Song Jian as President and that there are about 270,000 specialists engaged in surveying activities in China.

2. Agenda Adjustments

The agenda was approved. It was agreed that on October 9th we should aim to complete items one through five with exception of items 4.d. and 5.a. which should lead off October 10th's discussions.

3. Review of Action Items

L. Fritz reviewed the minutes of the 1993 Joint Meeting in Bonn with emphasis on action items and status. He also reviewed: (a) The revised (12 November 1993) *Guidelines for Hosting a Technical Commission* (See Enclosure A.); (b) The revised (18 May 1994) *Guidelines for Publication of the International Archives of Photogrammetry and Remote Sensing* (See Enclosure B.); and (c) The new availability listing (15 May 1994) of the *International Archives of Photogrammetry and Remote Sensing*. (See Enclosure C.)

4. XVIII Congress

a. Facilities, Schedule & Timetable

K. Kraus distributed the schedule of activities planned for the 1996 Vienna Congress. He reviewed the timing and sequence of the 76 Technical Sessions (TS) and 28 Poster Sessions (PS). Referring to the enclosed schedule (See Enclosure D.) he recommended that 5 papers be presented in the 90 minute long TS (except a total of 4 papers if one paper is a keynote presentation); 3 papers be presented in the 60 minute long TS; and 8 papers be presented in a PS.

Discussion comments which will be considered included: six parallel sessions (more than at recent Congresses); opportunity for more Poster papers, perhaps 10 to 12 papers in a session; Poster paper introduction by authors is preferable to introductions by a session summarizer; some Poster authors may not wish to give a five minute introductory oral presentation.

Video facilities for speakers will be available in one of the four sessions on the mornings of 10-13 July (first week). The physical venue will be shown to the TCP's at the next Joint Meeting of Council and TCP's.

b. Tutorials and Workshops

To date about 25 to 30 half- or whole-day tutorials and workshops have been proposed by the Congress Director and Commissions. The titles will be evaluated by Council members, TCP's and potential participants to the tutorials. The final offering of tutorials and workshops will be determined by preregistration. Karl expects about 10-12 tutorials/workshops will be presented at the Congress.

c. Commission Proposals for Sessions

Based on reports to Council at the 1994 Commission Board Meetings and Working Group (WG) responses to Council requests, L. Fritz reviewed the level of activity of each of the WG's. K. Kraus then distributed a summary of all papers published by each Commission Symposium indicating further level of scientific activities by the WG's and thus providing a basis for his proposed allocations of TS and PS at the 1996 Congress. His summary offers 76 TS for a total of 348 papers and 28 PS for a total of 224 papers. The total 572 papers include 11 keynote presentations, or about one or two keynotes for each Commission.

Next each Commission presented its proposals for Congress sessions. In summary:

Commission I - A report with proposed session titles was distributed. Nine sessions were requested, one for each WG including one for inactive WG I/6, and two for WG I/1 and WG I/3. It was suggested that a keynote speaker on the topic of radar interferometry be selected.

Commission II - A report with proposed session titles was distributed. Sixteen TS, eight PS, one joint session and seven exhibitor sessions were requested. This was pared to two for each WG with one for the WG/Special Project. Three keynote presentations were requested with one suggested to be on Technologies for Processing Radarsat I.

Upon discussion it was agreed that K. Kraus will organize six Exhibitor Showcase sessions which will be offered in a lecture hall adjacent to the Exhibition. There will not be a Manufacturer's Forum.

Commission III - A page requesting WG sessions was distributed. Twenty-three TS and seven PS were requested. This was pared by ten sessions pending a Council request for real-time preparation of session

titles; three keynote speakers on respective topics of photogrammetry, computer vision, GIS were requested with consideration of some financial support.

Regarding the financial support proposal, it was affirmed by Council that, as in the past, no financial support should be provided. In addition to setting a precedent which opens many complexities, it is ISPRS practice to offer support to those in need first (e.g. developing countries). It is an honor to be selected to address an ISPRS Congress.

Commission IV - A report with proposed session titles was distributed. Fifteen TS, 4½ PS and four one-day tutorials were requested. Two TS were pared in this first round.

Commission V - A report with proposed session titles was distributed. The 22 sessions initially prepared included one CIPA session and four Intercommission (IC) WG V/III sessions. The CIPA session is a special session (SS) and J. Fryer combined several other sessions which pared the first round allocation to 12 for Comm. V and four for IC WG V/III.

Commission VI - No documentation was distributed. Deren Li proposed sessions for each of the six WGs. After discussion this was pared to five sessions for the first round.

Commission VII - A report with proposed session titles was distributed. A. Coutinho stated that R. da Cunha was unable to attend due to his responsibilities for a concurrent Brazilian space launch. Twenty-four sessions were proposed with the following recommendations: (a) that the Technical Sessions contain Invited Papers only; (b) some WG's are requesting three, 30 minute papers per session; (c) that Poster sessions be retitled as 'Interactive sessions' to provide equal status to oral sessions; (d) that session Chairs be invited to manage session in advance to avoid no-shows. After discussion the allocation was pared to 21 sessions.

d. Reconciliation of Scientific Program (Moved to am of 10 October.)

Upon conclusion of the first round of proposals a total of 96 Technical Sessions had been requested with a Congress availability of 76. Therefore a second round of proposals, compromises, and consolidations was held to cut 20 more sessions.

After the second round the following allocations for Technical Sessions and assignments of primary organizing responsibility were agreed to:

Commission Responsibilities

Session Type	I	II	III	IV	V	VI	VII
Technical Sessions	6	9	11	12	10	4	15
IC WG II/III	-	2	2	-	-	-	-
IC WG III/IV	-	-	2	-	-	-	-

IC WG V/III	-	-	1	-	2	-	-
Joint Comm I/II/III	1	-	-	-	-	-	-
Joint Comm I/IV	1	-	-	-	-	-	-
Joint IUSM(Ed)/VI	-	-	-	-	-	1	-
Poster Sessions	3	4	6	4	3	2	8
Special Sess - CIPA	-	-	-	-	1	-	-

Preliminary session titles were allocated (See Enclosure E.) for each Working Group for further refinement by the Commissions to be completed for publication in the March 1995 Second Congress Announcement/Call for Papers.

(Action Item - TCP's)

e. Other

It was decided that the Commission Board meetings will be scheduled for Tuesday 9 July 1996. The formal Commission Business Meetings for airing of the 1996-2000 Resolutions will be scheduled for Saturday morning 13 July and Tuesday 16 July. The Incoming-Outgoing Joint Meeting of Council and TCP's and the Incoming-Outgoing Council Meeting will be scheduled for the afternoon of Thursday 18 July.

K. Kraus stated that the review process of papers will not be covered in the 2nd Congress Announcement. Discussion continued on how papers will be accepted or rejected. It will be up to each Commission to determine their own review process using the extended abstracts. K. Torlegård offered to prepare a standard form for the extended review process.

(Action Item #132 - KT)

The TCP's are requested to submit to K. Torlegård the forms they used for this process to prepare their Symposia.

(Action Item - TCP's)

It was agreed that Poster Session titles will be determined upon receipt of abstracts by the TCP's.

5. Publications and Communications

a. ISPRS Journal (Moved to am of 10 October.)

D. Tait reviewed his report on the status of the Journal. (See Enclosure F.) G. Konecny then reviewed the Terms of Reference, findings and status of the Ad Hoc Committee on **ISPRS Journal** Marketing. Highlights of his report include: the **Journal** belongs to Elsevier Publishers; ISPRS can nominate the Editor(s); ISPRS can receive financial return from advertisements and subscriptions which ISPRS generates. With regard to the search for a Business Manager for increasing subscriptions and advertisements, he noted that a willing qualified individual is still being sought. When appointed some seed funding by ISPRS will be required.

The Ad Hoc Committee offered two recommendations for doubling the number of **Journal** subscribers: (a) Add subscriptions to ISPRS Membership fees; (b) Explore additional subscriptions with those ISPRS Members which produce a Journal, e.g. U.S.A., U.K., Germany, South Africa, SELPER, etc. for a fee to be negotiated (e.g. \$30 US). They noted that the current **Journal** discount price is still too high for national individual subscribers.

G. Konecny then reviewed the September 6, 1994 Council discussions with the Ad Hoc Committee in Munich. Those Council discussions included timing for improving ISPRS communications and dissemination of ISPRS scientific developments. The ISPRS contract with Elsevier Publishers runs to the end of 1996. The three options regarding **Journal** content for consideration after 1996 are for a: (a) Classical Journal (peer reviewed); (b) Popular Journal (invited state-of-the-art review articles); (c) News Journal. The TCP's were invited to comment on these issues and Council noted that it will continue the discussion during its meeting.

b. Annual Report

L. Fritz reviewed the forms he had previously mailed to the TCP's outlining the content, format and media for preparing the **1994 ISPRS Annual Report**. He emphasized the importance in state-of-the-art reports and meeting the submission deadline of 15 December 1994 to insure timely delivery.

M. Allam and M. Remillard offered to provide color photographs for the 1994 cover.

(Action Item - MA & RW)

c. E-mail Report

J. Fryer reviewed his report for the Ad Hoc Committee on E-mail. (See Enclosure G.) He noted that a second survey conducted by Comm. I Secretary G. Forlani received only 60% response thereby confirming the findings of the report. He also suggested wide circulation of the list of Internet resources compiled by Comm. V Secretary M. Shortis (See Enclosure H.) which should be of interest to all ISPRS E-mail users.

Meeting recessed at 6:15 pm.

October 10, 1994

The Joint Meeting reconvened at 9 am with a review of the agenda by S. Murai. Then A. Gruen reviewed the session titles for the 1996 Congress, as covered in 4.d. above, followed by the general discussion of the Ad Hoc Journal Marketing issues as summarized in 5.a. above. These discussions consumed most of the morning time available.

c. E-mail Report (cont.)

The M. Shortis list of E-mail sources was distributed and explained. A. Gruen offered to have sample notices of this E-mail list prepared for

distribution through the Worldwide Web for a testing phase for ISPRS.
(Action Item #133 - AG)

Meeting recessed from 1 pm to 2:20 pm for briefings and a tour of the Beijing International Congress Centre facilities. The tour demonstrated that this new (1990) modern Centre is well equipped to accommodate the requirements for hosting an ISPRS Congress.

6. Review of Commission Activities

a. Summary of Commission Symposium & Board Meetings

Each Commission reviewed its Symposium activities which are statistically summarized below:

Commission	I	II	III	IV	V	VI	VII
#participants	82	~ 325	271	194	140	80	~ 350
# countries	19	NA	36	28	NA	18	~ 15
# TS/spkrs	12	20	10	12/60	NA	NA	NA
# PS/spkrs	1	3	6	3/87	0	0	NA
# papers	45	90	140	147	73	39	~ 150
# Archives	200	800	615	700	~ 200	400	NA
# " to RICS	50	50	NA	50	50	NA	NA
#Archive pp	NA	530	962	400	NA	NA	NA
# workshops	2	2	0	1	0	2	0
# exhibitors	0	47	0	11	NA	0	NA

NA = data not available for Joint Meeting

b. Proposed Meetings

The ISPRS Events Calendar was reviewed and updated from Commission reports. (See Enclosure I for the updated calendar.)

c. Next Joint Meeting

The 1995 Joint Meeting of Council and TCP's will be held 8-9 June 1995 in Vienna, Austria and will include a site inspection of the venues for the XVIII ISPRS Congress in 1996.

7. Interorganizational Relations

a. IUSM - International Union of Surveys and Mapping

S. Murai reviewed the status of IUSM. He noted that IUSM currently has very little activity. At the Melbourne IUSM Executive Board Meeting, G. Konecny was approved as the Chair of the GIS/LIS Working Group. An IUSM 2-3 day retreat is planned for the end of June/early July in Boulder, USA for IUSM strategic planning. All IUSM Council and WG Chairs are requested to attend.

b. ISO - International Standards Organization

L. Fritz reviewed the status of all formal ISPRS liaisons with ISO and the fields that are covered by ISO. Commissions were urged to consider standards areas in which ISPRS can contribute and benefit. M. Allam indicated that he is on several WG's of ISO TC/204 and will submit a report of his activities to Council.

(Action Item - MA)

c. Others

UNESCO/UNISPAR Programme - This program on UNiversity, Industry, Science PARTnership is considered very political. However it was agreed that it should be reviewed by the WG VI/1 on Education and reported. J. Trinder recommended to modify the Terms of Reference of WG VI/1.

(Action Item #134 - JT)

ICSU - International Council of Scientific Unions - G. Konecny reported on the status of the ISPRS application for ICSU membership as an Associate Member. Based on an excellent response by G. Konecny, ICSU has placed our application on the agenda for its October meeting.

8. Awards

K. Torlegård reviewed the requirements, nomination due dates and process for selection of winners of ISPRS Awards and urged Commissions to be proactive in soliciting nominees. Discussion on the process for selecting the Best Papers by Young Authors resulted in the following schedule.

- 5 Jan 96 - Applicants submit paper, registration and age evidence to Congress Director K. Kraus.
- 15 Jan 96 - Congress Director distributes papers to TCP's at Joint Meeting.
- 29 Feb 96 - TCP selects candidates and informs ineligible authors
- 31 Mar 96 - President S. Murai selects the winners, informs winners (and losers)
- 15 Apr 96 - Winners submit bank account number or equivalent to Treasurer.
- 30 Apr 96 - Treasurer J. Trinder sends funds to winners.
- 8 Jul 96 - XVIII ISPRS Congress

It was agreed that K. Kraus will decide before the next Joint Meeting the final procedure for charging registration in advance for author submissions of papers.

(Action Item #135 -KK)

The President's Award for strong contribution to Commission activities during the 1992-1996 term will be awarded to one nominee from each Commission. Commission nominations are to be provided at the January 1996 Joint Meeting.

(Action Item - TCP's)

9. Amendments to Statutes, Bylaws & Guidelines

A. Gruen reviewed the amendments that are currently under consideration by Council.

10. Other

TCP's were requested to suggest and discuss potential candidates for leading ISPRS Commissions during the 1996-2000 term. It was announced that the following formal letters of intent have been received by the Secretary General:

-The Finnish Society of Photogrammetry and Remote Sensing is applying for Commission V with Prof. Dr. Henrik Haggrén as Commission President and Ms. Anita Laiho as Commission Secretary.

-The Japan Society of Photogrammetry and Remote Sensing is applying for Commission V with Dr. Hirofumi Chikatsu as Commission President and Mr. Yoshito Miyatsuka as Commission Secretary.

11. Adjournment

L. Fritz summarized the Action Items from this meeting. L. Deren reviewed the schedule of events for the Commission VI week. President Murai thanked all attendees for their constructive participation and adjourned the meeting.

Meeting adjourned at 1740 hours.

*Prepared by Lawrence W. Fritz, Secretary General
on 13 November 1994*

Enclosures:

- A. *Guidelines for Hosting a Technical Commission* (12 November 1993 version)
- B. *Guidelines for Publication of the International Archives of Photogrammetry and Remote Sensing* (18 May 1994 version)
- C. Availability of the *International Archives of Photogrammetry and Remote Sensing* (15 May 1994 version)
- D. Schedule of activities at the XVIII Congress
- E. Preliminary titles for Congress Technical Sessions
- F. Report of Editor *ISPRS Journal*
- G. Report on E-mail systems
- H. E-mail Internet resources
- I. ISPRS Events Calendar (15 November 1994 version)

