



*Minutes of ISPRS Council Meeting  
7 - 10 June 1995*

Vienna University of Technology  
Vienna, Austria

**Attendees:**

S. Murai (Japan) President  
J. Trinder (Australia) Treasurer  
L. Fritz (USA) Secretary General  
K. Kraus (Austria) Congress Director  
K. Torlegård (Sweden) 1st Vice President  
A. Gruen (Switzerland) 2nd Vice President

**Observers:**

G. Konecny (Germany) Honorary Member  
D. Tait (UK) Editor *ISPRS Journal*  
K. Atkinson (UK) Chairman Financial Commission

***AGENDA***

Wednesday 7 June

1. Opening Remarks
2. Agenda Adjustments
3. Review of Action Items & Minutes
4. Publications & Communications
  - a. **ISPRS Journal**/Ad Hoc Com Reports
  - b. **Annual Report**/ISPRS Brochure
5. Membership
  - a. Ordinary Members
  - b. Regional Members
  - c. Sustaining Members
6. Amendments to Statutes, Bylaws & Guidelines
  - a. Membership
  - b. Documentation
7. Interorganizational Relations
  - a. IUSM - Strategic Planning Workshop
  - b. CIPA
  - c. JOBRESA
  - d. Others (COPUOS, ICSU, UATI, ISO, UNESCO, etc.)

Saturday 10 June

8. Commission Activities
  - a. WG Adjustments
  - b. Meeting Approvals
  - c. Next Joint Meeting

## *AGENDA (Cont.)*

9. Awards
10. XVIII Congress
  - a. Scientific Program
  - b. National Reports
  - c. Timetable
11. Finances
  - a. Subscription Rates
  - b. Scientific Activities Support
12. Council Reports
  6. Amendments to Statutes, Bylaws & Guidelines (cont.)
13. Other
14. Adjournment

## *MINUTES*

**Wednesday 7 June**

Meeting convened at 9 am.

### **1. Opening Remarks**

President Murai opened the meeting and said the primary intent of the meeting is to finalize proposed amendments to the statutes and bylaws and to prepare for the Vienna Congress.

Congress Director Kraus welcomed Council to the Vienna University of Technology and offered the schedule of events for ISPRS Officers convening meetings at VUT during 7-10 June.

### **2. Agenda Adjustments**

It was agreed to make the following agenda adjustments:

- 4.a. delay discussion on **Journal** until G. Konecny and K. Atkinson arrive;
- Add to agenda - 4.c. **Internet and World Wide Web**.
- Review Financial Commission and Budget under agenda item 11. **Finances** to include firsthand reports from the Financial Commission which is meeting here on Thursday 8 June.

### **3. Review of Action Items & Minutes**

L. Fritz reviewed the Checklist of Council Tasks/Actions outstanding and status of each was discussed. Thirty four action items have been completed, five were overcome by events, and fifteen remain open.

The minutes of the 14-15 October 1994 Council Meeting and the 9-10 October Joint Meeting of Council and Technical Commission Presidents at Beijing were approved.

#### **4. Publications & Communications**

##### **b. Annual Report/ISPRS Brochure**

L. Fritz reviewed the circulation of the **1994 Annual Report** noting that to-date 760 copies have been distributed with over one-third to organizations external to ISPRS membership. Further distribution to all relevant Journals was suggested. It was agreed that the size and content of the **Annual Report** should be continued. The **1995 Annual Report** from the Commissions is to include activities leading to and perspectives for the Congress; the **1996 Annual Report** by the new Technical Commission Presidents should include future looking activities. It was recommended that the **1995 Annual Report** be distributed at the Vienna Congress.

**(Action Item #156 - LF)**

The 12,000 copies of the ISPRS trifold brochure have been distributed and the information content is outdated. It was decided that the ISPRS Brochure should next be published after the Congress.

##### **c. Internet and World Wide Web (WWW)**

A. Gruen reported that a Home Page has been installed for ISPRS by Andre Streilein of ETH. It was noted that Commission V and the Vienna Congress have also established Home Pages on the WWW. Discussion ensued on the best way for ISPRS to use the Internet and WWW for dissemination of information to its membership and interested parties. It was agreed that Council should seek out and support an experienced individual (ISPRS WebMaster) to receive a stipend to maintain a consolidated Home Page under their direction.

**(Action Item #157 - AG & JT)**

Initial content under consideration is the ISPRS Calendar of Events, Council Minutes, Commission and Working Group Newsletters and general news. It was further agreed that all Ordinary and Regional Members should be encouraged to create Home Pages with ISPRS to include pointers to them from a global ISPRS Home Page.

#### **5. Membership**

##### **a. Ordinary Members**

Council discussed several letters received from members regarding topics such as Congress support and financial arrears. Council members will personally address each of these matters. President Murai will inform members that are in arrears of their voting rights in his summons to the General Assembly letters to Ordinary Members.

**(Action Item #158 - SM)**

**(Action Item #159 - KK)**

**(Action Item #160 - LF)**

Council expressed appreciation that Italy has submitted a request to increase its category from 5 to 6 to reflect its membership of over 500 photogrammetrists. Communication with Bophuthatswana has ceased and Estonia has requested to be dropped from ISPRS membership due to lack

of resources. These actions will be placed on the General Assembly agenda.

**(Action Item #161 - LF)**

**b. Regional Members**

Secretary General Fritz announced that the General Assembly mail vote was unanimous in accepting the Pan American Institute of Geography and History (PAIGH) as Regional Member of ISPRS. Council expressed appreciation for this new representation especially of nine Central American and Caribbean countries which heretofore have not been represented in ISPRS.

It was agreed that ISPRS Regional Member Organisation Africaine de Cartographie et Télédétection (OACT) is inactive and Council will recommend it be dropped from membership at the Vienna General Assembly.

**c. Sustaining Members**

It was agreed to drop the Category D Moldova Sustaining Member, Research and Development Centre "Monitoring", for non payment of subscription fees. As a result, ISPRS Sustaining Membership is now at 32 organizations with 5 at Category A, 11 at Category B, 7 at Category C and 9 at Category D.

**(Action Item #162 - JT)**

**6. Amendments to Statutes, Bylaws & Guidelines**

**a. Membership**

Council expressed appreciation to Honorary Members, Wang Zhizhou, Aino Savolainen, Placidino Fagundes and Gottfried Konecny for their constructive comments received regarding proposed amendments to the ISPRS Statutes and Bylaws.

A. Gruen summarized the Council proposals and reviews of changes suggested at the previous Council meetings. As a result of lengthy discussions the precise wording of each agreed upon proposed change was decided. In summary, proposed Statute amendments will include:

<u>Statute</u>	<u>Proposed Amendment Content</u>
II -	an updated Definition
IV -	add administration of awards
V -	add cooperation with international bodies concerned with image analysis and spatial information sciences
VI -	establish new category of Associate Member for relevant organizations in an Ordinary Member country to be represented in ISPRS
-	expand opportunity for Sustaining Membership to research and education institutions

- X - clarify distinguishment of delegates and representatives to General Assembly
- XI - Council may consult with Regional Members *subsequently deleted*
- XIII - opportunity to entrust a Regional Member with a Technical Commission *ditto*
- XV - payments by Associate Members
- XVI - voting on admission of Associate Members
- observer status for Associate Members
- XX - inform Regional Members of proposed amendments *ditto*

In summary, proposed Bylaw amendments will include:

<u>Bylaw</u>	<u>Proposed Amendment Content</u>
II -	an updated Definition
V -	add spatial information sciences and image science
VI -	add Ordinary Member is responsible to disseminate ISPRS information
-	policies regarding application for, admission of, upgrade to Ordinary Membership of, cancellation of, resignation of, etc. Associate Members
VIII -	require minimum of three non-incumbents on Council, add eligibility of incumbents to 1st Vice President and Secretary General positions
X -	availability of resolutions, appointment and listing of representatives to General Assembly for Associate Members as advisors to Ordinary Member delegate
XI -	add: Council responsibilities for/with Associate Members; President to cooperate with spatial information disciplines; 1st Vice President to coordinate awards; 2nd Vice President to maintain Statutes, Bylaws and Guidelines; Secretary General to ensure publication of Annual Report
XIII -	allow Associate Member correspondents to Technical Commissions
-	removes requirement for establishment of Working Group to be based on financial support of Ordinary Member
XV -	set contribution category of Associate Members to 50% of Ordinary Member or one, whichever is greater
-	allows Council to accept gifts for Society with ratification by General Assembly
XVI -	mail ballot admission of Associate Members
	(Action Item #166 - LF)

Although many difficult issues were discussed and resolved, Council agreed to reconvene on June 8th and 9th after the Joint Meeting of Council with Technical Commission Presidents (TCP's) in order to devote sufficient time to the remaining agenda items.

Meeting recessed at 6:15 pm.

Thursday 8 June 1995

Meeting reconvened at 4:15 pm after tour of Austria Convention Center with TCP's.

**4. Publications & Communications (cont.)**

**a. ISPRS Journal/Ad Hoc Com Reports**

D. Tait, Editor of the **ISPRS Journal** had provided his report to Council and TCP's at the Joint Meeting earlier in the day so the meeting convened with a discussion of the Ad Hoc Committee and their report.

Ad Hoc Committee Chairman, Gottfried Konecny and Committee Members David Tait and Keith Atkinson presented their findings to Council. G. Konecny reviewed their written report submitted 24 February 1995. (See Enclosure A.) He noted that Elsevier publishes about 300 science journals and strives for quality (which they consider **ISPRS Journal** to be) and not for subscriber quantity. They are reluctant to increase report material space and recommend a newsletter or electronic mail for that purpose.

Each of the Council and Ad Hoc Committee Members expressed their views and discussion ensued in search of a strategy to continue to provide the best service to ISPRS Members as well as to the scientific community. It was agreed that we should: (a) continue with the **Journal** as our primary peer reviewed publication and renegotiation of the contract with Elsevier should be initiated; (b) prepare a job description for the ISPRS WebMaster immediately (See 4.c. above.); (c) initiate a search for this editor/maintainer of the ISPRS Home Page on the Internet WWW with selection by 15 September 1995; (d) aim for issuance of the first edition of an ISPRS Bulletin after the January 1996 Council Meeting in both hardcopy and electronic (WWW) form for wide distribution; (e) move ISPRS News, Reviews and Calendar columns from the **ISPRS Journal** to the ISPRS Bulletin which will provide more space for more technical articles; (f) advertise opportunity to move the ISPRS Web information onto Home Pages of our Ordinary Members; (g) encourage ISPRS Members, Commissions and Working Groups to contribute information for this new publication.

**(Action Item #167 - SM)**

**(Action Item #165 - JT & AG)**

Meeting recessed at 6:30 pm.

Friday 9 June 1995

Meeting reconvened at 2:45 pm.

**7. Interorganizational Relations**

**a. IUSM - Strategic Planning Workshop**

President Murai requested Secretary General Fritz to replace him as member of the IUSM Executive Board.

Council reviewed the agenda for the IUSM Workshop on the theme "Interdependence". It was noted that no request for input or comment was offered but that each Society is given 10 minutes to share their perception of the future of IUSM after a one hour review of an address by P. Ellyard and interpretation by E. James on a shared vision of IUSM. K. Torlegård reviewed the history and rationale for the Joint Board and IUSM. It was agreed that coordination of event dates, promotion of joint events, representation in the International Council of Scientific Unions are still good things for ISPRS to promote. ISPRS has offered IUSM to convene sessions at the Vienna Congress and specific requests are needed by 31 July 1995.

**(Action Item #168 - LF)**

**b. CIPA**

A request for support of meeting expenses for the 1995 annual meeting in Krakow was discussed. It was agreed that ISPRS will provide a one-time donation of \$1,250 US for support of ISPRS representatives if: 50/50 matching funds are provided by the International Commission of Monuments and Sites (ICOMOS); an agenda for the Krakow meeting and the minutes from the 1994 meeting in Bari are provided; and a reasonable assurance that ICOMOS will participate.

**c. JOBRESA**

It was agreed that the task of JOBRESA has been fulfilled, that all of its objectives are being fully met, and it is appropriate to terminate its activity. This action is to be reported to the General Assembly at Vienna.

**(Action Item #169 - LF)**

**d. Others (COPUOS, ICSU, UATI, ISO, UNESCO, etc.)**

COPUOS - L. Fritz reported that he will represent ISPRS at the Committee on Peaceful Uses of Outer Space at its annual meeting next week in Vienna, June 12-23. There he will arrange a meeting with the Deputy to the United Nations Director-General, the Deputy Austrian Minister of Foreign Affairs, and Congress Director Kraus to discuss UN and Austrian support and a joint ISPRS/UN Workshop for developing country attendees to the Congress.

ICSU - The ISPRS application for International Scientific Associate status is pending outcome of their General Committee meeting in October 1995.

UATI - L. Fritz reported on the Union of International Technical Associations (UATI) General Assembly which convened in February and noted the formation of the International Council for Engineering and Technology (ICET) composed of member organizations of UATI and the World Federation of Engineering Organizations (WFEO). UATI has requested more interaction with ISPRS and questionnaires to identify potential areas of common interests are being completed.

**(Action Item #170 - SM)**

ISO - The International Standards Organization (ISO) new Technical Committee 211 on Geoinformation Standards has offered liaison membership to ISPRS. Volunteers for an ISPRS ad hoc committee are being sought. Reports on ISO/ISPRS activities are requested for the 1995 ISPRS Annual Report.

**(Action Item #171 - LF)**

UN - The UN Department for Development Support and Management Services, Division for Environmental Management and Social Development has invited ISPRS to participate in the formation of a Regional Permanent Committee on GIS Infrastructure for Asia and the Pacific. S. Murai will represent ISPRS at the 12-14 July 1995 UN meeting in Kuala Lumpur, Malaysia.

**(Action Item #172 - SM)**

EUROGI - A. Gruen introduced Council to the aims and activities of the European Organization of Geographic Information (EUROGI). He noted that many ISPRS individuals participate in EUROGI as members of their national umbrella organizations. It was agreed that EUROGI should be asked to join ISPRS as a Regional Member.

**(Action Item #173 - LF & AG)**

## **8. Commission Activities**

### **a. WG Adjustments**

Council approved the appointment of Prof. Claudio Prati (Italy) as Working Group I/4 Chairman to replace J. Curlander (USA) and the appointment of Dr. Gabor Remetey-Fulopp (Hungary) as Co-Chairman of Working Group VII/3.

### **b. Meeting Approvals**

Council reviewed the ISPRS Calendar of Events and approved ISPRS sponsorship of several meetings. (See Enclosure B.) It was agreed to request an ISPRS display table at the Videometrics Conference.

**(Action Item #174 - AG)**

### **c. Next Joint Meeting**

President Murai will confirm the location in Southeast Asia where the Joint Meeting with TCP's is to convene. The dates are 16-18 January 1996 for the Joint Meeting and 15,18,19 January 1996 for the Council Meeting.



Some of the agenda items to be considered are General Assembly agendas, ISPRS Bulletin/Newsletter, Internet/WWW, Awards, 1996-2000 WG's, Guidelines.

## 9. Awards

Council was introduced to an invitation for nominations for UNESCO Awards for Young Scientists and for Science Prize for an Outstanding Contribution to the Scientific and Technological Development of a Developing Member State or Region. Ordinary Members are encouraged to inform Council of all potential nominees for awards of this type.

Council reviewed candidates submitted by Members for ISPRS Awards and proposed additional candidates for consideration by the awards juries.

Meeting recessed at 6 pm.

## Saturday 10 June

Meeting reconvened at 9 am.

## 10. XVIII Congress

### a. Scientific Program

Discussion of Poster Sessions exposed the need for some flexibility to accommodate late payments by authors. Authors having not paid their registration fee until 10 April 1996 **will not be included in the final program. Their papers will not be printed in the *Archives*.** Nevertheless they remain in the computer on a reserve list. Authors having paid after the April 10th deadline may get a chance to present their paper in Poster Sessions of the second week, provided that there is time and space available. A 'Listing of Late Papers' will be published during the Congress. Any changes to the program will be posted by monitors on-site. The Congress Director kindly requests the Technical Commission Presidents to consider such last minute changes in the program. In the preparation phase it is necessary to reserve some free space in the second week for 'papers by late paying authors'. The twelve sessions allotted for Special Sessions are almost all subscribed with the allotment of two for the UN.

### b. National Reports

The need for National Reports and how this can be conveyed for common understanding by national members was discussed. The National Report does provide some current information and it also serves a historical purpose which is why it is appropriate for publication in the Archives (Commission VI). An almost constant trend has been for about 25% of ISPRS members to submit a National Report. WG's VI/1 & VI/4 are requested to evaluate the purposes of National Reports and to provide a best example of the type report to be used as a standard. Since this has not been accomplished during this term, Council recommends that the Secretary General send the 1992 UK Report as an example with the

summons for 1992- 1996 National Reports. (See Enclosure F.)  
(Action Item #175 - LF)

**c. Timetable**

L. Fritz presented the timetable he coordinated with K. Kraus for all meetings of officers, General Assemblies, and events for distribution of awards. S. Murai reviewed the allocation and best placement of officer rooms at the Austria Centre. J. Trinder outlined the on site banking facility needs for the Society. K. Kraus stated that each of the TCP's would have a separate office to conduct Commission Business during the Congress; a workstation room will be allocated near the Poster sessions, but hardware and software must be provided by the authors in cooperation with their system partners (Vienna will help to contact Vienna representatives). An E-mail facility room will be made available with a user fee.

**11. Finances**

Treasurer J. Trinder reviewed the current state of Society financial affairs noting the positive health of the Society. (See Enclosure C.) He reported that the 67,000 SwF gain is due to increase in the value of Swiss bonds. A money market account has been opened to supplement short term funding. The 1995 budget will reduce expenditures for Elsevier subscriptions by more than 10,000 SwF. Council approved the report.

Chairman K. Atkinson reported on Financial Commission activities. He stated that the two meetings of the Commission in Bonn and here in Vienna have produced positive results which have exceeded expectations. He recommends that the Financial Commission meet twice during the next inter-Congress term. The Financial Commission expressed concern that any gifts and donations to the Society, if accepted by Council, should be **ratified** (in retrospect) by the General Assembly. As noted in 6.a. above, a bylaw change has been proposed. A mail ballot is to be sent to Ordinary Members for approval of the donations (earmarked for the Best Papers by Young Authors Awards) from Core Co. of Japan and from the WG's I/3, V/2 & IC V/III Workshop in Zurich. (See Enclosure G.)

(Action Item #176 - LF)

**a. Subscription Rates**

The Financial Commission recommends a subscription level increase tied to inflation in Switzerland for the next four year term. This is projected to be six to eight percent. It further recommends positive action be taken to invite new countries from eastern Europe and the former USSR to join ISPRS. In anticipation of providing full General Assembly privileges at the Vienna Congress, a letter to Ordinary Members in arrears will be sent via their Viennese embassies.

(Action Item #177 - JT)

**b. Scientific Activities Support**

Council held preliminary discussion regarding potential means for the Society to financially support global scientific activities which are non-partisan, non-political, and for global public good. The Financial Commission recommends if such endeavors are undertaken, that they review any grant, project or topic first. It was agreed that a safety net level of finances ratio of assets vs. expenditures be established before starting any projects. A ratio of 2 or 3 years was discussed as appropriate. Several ideas for scientific support were discussed and it was agreed that clear purposes and guidelines must be established before formal consideration, with the aim for enactment by the next Council term.

**(Action Item #178 - JT)**

**12. Council Reports**

In the interest of best time management, no oral reports were given. A written report by the President is given as Enclosure D.

**6. Amendments to Statutes, Bylaws & Guidelines (cont.)**

**b. Documentation**

It was agreed that the rationale for the proposed amendments be prepared by Council members for issuance to Ordinary Members for review well in advance of the Vienna General Assembly in accordance with Statute XX.

**(Action Item #163 - AG)**

Modifications to Guidelines were discussed and it was agreed that there is a need to clarify responsibilities of Commission Presidents and Working Group Chairpersons in areas such as lead organization, limit length of Symposia to 3-5 days, ensure dedicated support for the **ISPRS Journal**, etc. Council agreed to consider proposed modifications to ISPRS Guidelines for Technical Commissions and for Working Groups at the next Council meeting.

**(Action Item #164 - AG)**

**13. Other**

A letter to Elsevier will be sent to terminate ISPRS funding of the **ISPRS Journal** complimentary subscriptions for Ordinary Members as pre-agreed at the end of 1995. Ordinary Members are encouraged to continue their subscriptions by self financing.

**(Action Item #<sup>179</sup>~~165~~ - JT)**

Council reviewed proposals and nominations from Ordinary Members for Commissions, Congress and Council for 1996-2000. Although several verbal intentions have been indicated, the formal proposals received to date are:

**XIX Congress in year 2000**

Hong Kong

### Technical Commissions

- I - Italy (Dr. Luigi Mussio)
- III - USA (Dr. Toni Schenk)
- V - Finland (Dr. Henrik Haggren)
- V - Japan (Dr. Hirofumi Chikatsu)
- VII - Hungary (Dr. Remetey Fullopp)

### Council

- President - USA (Lawrence Fritz)

### 14. Adjournment

President Murai expressed appreciation to K. Kraus and the Austrian Society for their generous support and excellent facilities provided to the Council, TCP's and Financial Commission for these meetings. He then adjourned the meeting.

Meeting adjourned at 1500 hours.

*Prepared by Lawrence W. Fritz, Secretary General  
on 25 June 1995*