



***MINUTES OF JOINT MEETING***  
***Council and Technical Commission Presidents***

***8 - 9 June 1995***  
**Vienna University of Technology**  
**Vienna, Austria**

**Attendees:**

S. Murai (Japan) President  
J. Trinder (Australia) Treasurer  
L. Fritz (USA) Secretary General  
K. Kraus (Austria) Congress Director  
K. Torlegård (Sweden) 1st Vice President  
A. Gruen (Switzerland) 2nd Vice President  
L. Mussio (Italy) Commission I President  
M. Allam (Canada) Commission II President  
H. Ebner (Germany) Commission III President  
R. Welch (USA) Commission IV President  
J. Fryer (Australia) Commission V President  
Li Deren (China) Commission VI President  
R. da Cunha (Brazil) Commission VII President

**Observers:**

K. Eder (Germany) Commission III Secretary  
M. Remillard (USA) Commission IV Secretary  
G. Konecny (Germany) Honorary Member  
D. Tait (UK) Editor *ISPRS Journal*  
K. Atkinson (UK) Chairman Financial Commission  
P. Waldhaeusl (Austria) Congress Technical Program Coordinator  
R. Ecker (Austria) Congress Tutorials Coordinator

***AGENDA***

**Thursday 8 June**

1. Opening Remarks
2. Agenda Adjustments
3. Review of Action Items & Minutes (Beijing)
4. Review of Commission Activities
5. Publications & Communications
  - a. **ISPRS Journal**
  - b. **Annual Report**
  - c. Guidelines
6. XVIII Congress
  - a. Sessions
  - b. Paper Review Process
  - c. Tutorials & Workshops

## *AGENDA (Cont.)*

6. XVIII Congress (cont.)
  - d. Registration Policy
  - e. Facilities & Timetable

### Friday 9 June

6. XVIII Congress (cont.)
  - f. Tour and Review Facilities
  - g. Other
7. Interorganizational Relations
  - a. IUSM
  - b. ISPRS Regional Members
  - c. Others
8. ISPRS Support of Scientific Activities
9. Awards
10. Next Joint Meeting (Jan. 96)
11. Other
12. Adjournment

## *MINUTES*

**Thursday 8 June 1995**

Meeting convened at 9 am.

### **1. Opening Remarks**

President Murai welcomed the attendees and reviewed the schedule for the meeting. Congress Director Kraus then outlined the events planned and described University statistics and scientific activities of his department. He further discussed the Congress Exhibition and 2nd Announcement documents and asked the Commission Presidents to assist in getting these documents widely distributed. He noted that over 500 postcard responses have been received from distribution of the 1st Congress Announcement and that 32% of the Exhibition space has already been committed. The Mercure Hotel will be the ISPRS headquarters hotel for the Congress.

S. Murai expressed thanks to Prof. Kraus and the Austrian Society for their hosting of these Council Meetings. He then stated that the main intent of this Joint Meeting is to finalize the program plan for the Congress and to confirm the facilities for the Congress.

### **2. Agenda Adjustments**

It was agreed to discuss agenda item 6. before agenda item 5.

### **3. Review of Action Items & Minutes (Beijing)**

Secretary General Fritz reviewed the action item assignments made at the previous Joint Meeting in October 1994 and their status. Second Vice President Gruen noted that ISPRS activities are on the Vision List of the World Wide Web

(WWW). It was also noted that the Congress and Commissions V and II have entries on the WWW. All ISPRS officers are requested to provide WWW addresses of ISPRS entries to Council for publicity purposes.

(Action Item #180 - C&TCP's)

#### 4. Review of Commission Activities

Each of the Technical Commission Presidents (TCP's) briefly reviewed the status of their Commission activities and upcoming meetings. L. Mussio, Commission I President discussed the Udine, Italy Workshop which convenes next week, and he distributed copies of the Trento Workshop Proceedings. C. Prati is now Working Group (WG) I/4 Chairman replacing J. Curlander, and G. Schrier will become the Co-Chairman beginning January 1996. Commission II President Allam distributed his June 1995 Progress Report. (See Enclosure E.) He then initiated discussion regarding payments from RICS to Commissions for sales of their Symposium Archives. Treasurer J. Trinder agreed to clarify the procedure with RICS. Likewise, any TCP's who wish to donate the proceeds from their Symposium Archives sales are requested to inform J. Trinder.

(Action Item #181 - TCP's)

(Action Item #182 - JT)

Commission III President Ebner discussed the joint WG meetings in Stuttgart in November 1995. Commission IV President Welch discussed upcoming WG activities in Madison-USA, Madras-India, Cambridge-UK and Bangkok-Thailand. Commission V President Fryer discussed the Commission V activities at the Capetown, South Africa FIG Conference, the March 1995 Conference prepared by Commissions I/III/V in Zurich, Switzerland, and the successful Newsletter of WG V/5. Council thanked Commissions I/III/V for donating 7,500 Swiss francs from the Zurich Conference for support of the "Best Papers by Young Authors" awards at the 1996 Vienna, Congress. Commission President Deren Li submitted his report, *News of Commission VI*. (See Enclosure H.) He noted that an E-mail connection to Wuhan University, China is expected later this year.

Commission VII President da Cunha discussed upcoming WG meetings, the status of the Commission VII Symposium Archives volume and finances. He noted that Commission VII received the International Union of Forestry Organizations (IUFRO) award for best environmental processing symposium in 1994. Council gave Commission VII approval to produce a special poster for promotion of the 1996 Congress Call for Papers. The poster will contain the signatures in the electromagnetic spectrum used for remote sensing applications.

Council noted that all WG's are quite active except for WG's I/6, VII/2 and VII/6.

#### 6. XVIII Congress

##### a. Sessions

K. Kraus reviewed the Congress timetable printed in the center of the Second Announcement. Discussion of InterCommission (IC) session allocations resulted in the allocation of a buffer session to Commission IV

to cover IC WG III/IV. Commission II will select one of its sessions to be dedicated as a "Uki Helava Session".

Peter Waldhaeusl presented the numbering scheme for all technical sessions. It was agreed that the Commission Business Meeting Sessions at which Resolutions are proposed and reviewed are more aptly named as Commission Plenary Sessions. Thus each Commission will be allocated a session on either Saturday the 13th or Monday the 15th and listed in the program as "Open Commission (#) Business Session". Poster Session (PS) titles will be suggested at the January 1996 Joint Meeting and ultimately decided for printing in the final program. TCP's were assigned the following tasks to be completed for the January Joint Meeting:

1. Select Session Chairpersons.
2. Select Session Reporters (including for PS).  
Chairs are not to be Reporters; Guidelines will be issued by the Congress Director.  
(Action Item #183 - KK)
3. Assign jury to select Best Posters (2) of Commission.  
(Action Item #184 - TCP's)

"Poster Overview" was offered as a good title for the beginning of each Poster Session. It was agreed not to pursue a Best Session award. Each PS is projected to include 8 to 10 papers. The "Poster Overview" and the PS can be presented in the author's language, which will be printed in the Congress program.

**g. Other - Resolution Review Process**

It was noted that in order to be fully prepared for the General Assembly, the Open Business Meetings must conclude on Monday the 15th. First Vice President Torlegård outlined the responsibilities of the TCP's. These include prompt delivery of the 1996-2000 Resolutions proposed by the Commissions to his Congress office no later than one hour after the last "Open Commission Business Session" on Monday the 15th. Consultations with TCP's will occur on the morning of Wednesday the 17th and in the afternoon the Resolutions will be presented and decided at the General Assembly. At the Plenary Summary Session on Friday the 19th the approved Resolutions will be presented by titles only.

**b. Paper Review Process & d. Registration Policy**

K. Kraus distributed a four page handout describing the process for receipt, decision and placement of papers. Process items highlighted include: InterCommission papers will be sent by the Congress Director to both TCP's for them to reach agreement as to whom has signoff responsibility; Reserve papers will go to a waiting list; Authors must pay registration by 10 April to have their paper presented; Each author may present only one paper at the Congress, but may be coauthor on unlimited number of papers; Five papers may be presented in the longer sessions which do not have Keynote papers; Three papers is the maximum for the

short (one hour) sessions; Keynote papers will be one-half hour long followed by a maximum of three papers.

**c. Tutorials & Workshops**

Robert Ecker described the review process used to select the ten tutorials which will be conducted on Monday the 8th and Tuesday the 9th July. The submitted descriptions of the 23 proposed tutorials were evaluated by interested individuals and ISPRS officers. Fifty-four of these evaluations were received. The speakers and Congress will split the proceeds of the tutorials. It is expected that tutorials will be collected on CD ROM for sales or distribution.

**f. Tour and Review Facilities**

All attendees took the efficient U-Bahn Underground rail to the modern Austria Center Vienna, venue of the Congress. A tour and description of the facility and placement of Congress events and offices gave everyone a good understanding of how and where sessions, exhibition and other events will be staged.

Meeting recessed at 3:30 pm.

**Friday 9 June 1995**

Meeting convened at 9 am.

**6. XVIII Congress (cont.)**

**e. Facilities & Timetable**

K. Kraus noted that each Commission will be provided with a separate room to conduct daily business during the Congress. Council will provide the TCP's with a schedule of Congress events and meetings in which TCP's are expected to participate.

**(Action Item #185 - LF)**

**5. Publications & Communications**

**a. *ISPRS Journal***

Editor-in-Chief D. Tait reviewed his report on the status of the **ISPRS Journal**. (See Enclosure I.) S. Murai reported that Council had discussed the **Journal** with the Ad-hoc Committee and noted that a high quality Journal requires high quality papers to be gathered by the TCP's. He further reported that an ISPRS newsletter or bulletin will be set up to fulfill the information service needed by our Members. Council is considering a new contract with Elsevier.

**b. Annual Report**

L. Fritz thanked the TCP's for their outstanding timely support in preparing the **1994 ISPRS Annual Report** which allowed distribution to commence in January 1995. He stated that the content and format have been well received and for the 1995 report the only change requested is to

include projections of the Congress program. The 1995 inputs are required no later than 15 November 1995. A request for attractive cover illustrations brought offers from R. Welch and M. Allam. Their color positives are needed by 15 September 1995.

(Action Item #186 - RW & MA)

**c. Guidelines**

P. Waldhaeusl reviewed the Key Words listing and *Guidelines for Authors - Preparation of Camera Ready Manuscripts* which will be used for the Vienna Congress. (See attachments to Enclosure F.) A Keywords/Authors index booklet will be provided by the Congress Director for Congress participants.

A revised set of *Guidelines for Publication of the International Archives of Photogrammetry and Remote Sensing* have been prepared as Enclosure J. TCP's are encouraged to contribute constructive changes to all ISPRS Guidelines.

**7. Interorganizational Relations**

**a. IUSM**

S. Murai informed TCP's of the Boulder IUSM Strategic Planning Workshop attendees and its theme Interdependence. K. Torlegård reviewed the history and rationale for IUSM and the forum it is to provide as a common voice for our related professions. More IUSM information is included in the May 1995 IUSM Newsletter. (See Enclosure L.)

**b. ISPRS Regional Members**

L. Fritz informed all that PAIGH has been approved by the General Assembly as a Regional Member. He noted that PAIGH has written to us and has encouraged cooperation with ISPRS activities. He recommended that we invite PAIGH and AARSE to participate in the Congress and to chair a Special Session at the Congress similar to that allocated to OEEPE and AARS. K. Kraus noted that there are ten Special Sessions of which some are available for IUSM and Regional Member activities to be presented. He commented that time for additional sessions on Saturday afternoon is also available. He requested that IUSM Boulder attendees should request IUSM to express its need for sessions now.

(Action Item #187 - LF & JT)

**c. Others**

ICSU - L. Fritz stated that the ISPRS application for membership in ICSU has once again been delayed until late in 1995.

CIPA - A. Gruen reviewed the need for ISPRS to support and maintain the activities of CIPA. He noted that the CIPA meeting scheduled for January 1996 in Bali, Indonesia has been postponed.

## **8. ISPRS Support of Scientific Activities**

Council has been considering the provision of support for scientific activities of a global nature. A. Gruen suggested a bibliography and information retrieval was discussed. It was agreed that Commission VI is the area for this topic to be covered. S. Murai suggested distribution of satellite data sets on CD ROM for developing countries to use for education and training. Further discussions are warranted.

## **9. Awards**

Procedures and call for deserving award nominees was discussed. The First Vice President is responsible for coordination of awards and the regulations for five of the awards are in the Silver Book. K. Kraus stated that there may well be up to 25 recipients of the new Dolezal Award in Vienna, although in future years there will be only one or two. The final regulations for the Dolezal Award are now prepared in the official languages of ISPRS as found in Enclosure K.

## **10. Next Joint Meeting (Jan. 96)**

President Murai will confirm the location in Southeast Asia where the Joint Meeting with TCP's is to convene. The dates are 16-18 January 1996 for the Joint Meeting and 15,18,19 January 1996 for the Council Meeting.

## **11. Other**

Discussion included suggestions for potential hosts and candidates to lead the Technical Commissions for the 1996-2000 term.

Allocation of Congress Technical Sessions - The Congress Director will inform the TCP's of registered authors. He requests that the TCP's work only with registered authors. Session allocations per Commission have been set, but authors of the papers must be registered before the final program is defined. K. Kraus emphasized that fees must be paid by authors before the deadlines. Refund policy for authors who cannot obtain visa will be more flexible. Abstracts will be distributed continuously to the TCP's to help advancement of the review process. Keynote allocations were distributed at the Beijing Joint Meeting. TCP's are encouraged to widely distribute the Second Congress Announcement.

Secretary General L. Fritz announced that his company has once again merged. He distributed the new address and communication numbers for ISPRS Headquarters which become effective on 15 July 1995. (See Enclosure M.)

## **12. Adjournment**

President Murai thanked K. Kraus and the Austrian Society for their hospitality. Meeting adjourned at 1 pm.

*Prepared by Lawrence W. Fritz, Secretary General  
on 14 July 1995*

