



**MINUTES OF JOINT MEETING**  
**Council and Technical Commission Presidents**

**16 -18 January 1996**  
**Putri Bali Nusa Dua Hotel**  
**Bali, Indonesia**

**Attendees:**

**Council**

S. Murai (Japan) President  
L. Fritz (USA) Secretary General  
J. Trinder (Australia) Treasurer  
K. Kraus (Austria) Congress Director  
K. Torlegård (Sweden) 1st Vice President  
A. Gruen (Switzerland) 2nd Vice President

**Technical Commission Presidents**

L. Mussio (Italy) Commission I President  
M. Allam (Canada) Commission II President  
H. Ebner (Germany) Commission III President  
R. Welch (USA) Commission IV President  
J. Fryer (Australia) Commission V President  
Li Deren (China) Commission VI President  
R. da Cunha (Brazil) Commission VII President

**Contributing Observers:**

M. Remillard (USA) Commission IV Secretary  
P. Waldhaeusl (Austria) Congress Technical Program  
R. Mastra (Indonesia) Indonesian Association of Surveyors

**AGENDA**

1. Opening Remarks
2. Agenda Adjustments
3. Review of Action Items & Minutes
4. XVIII Congress
  - a. Status summary
  - b. Scientific Program Discussion
  - c. Reports & Business Meetings
  - d. Awards
  - e. Timetable
5. Review of Commission Activities
6. 1996-2000 Resolutions
7. Publications & Communications
  - a. ISPRS Journal
  - b. Annual Report
  - c. Guidelines & Archives
  - d. Webmaster & Home Page
8. Interorganizational Relations
9. Other
10. Adjournment

## **MINUTES**

**Tuesday 16 January 1996**  
Meeting convened at 9 am.

### **1. Opening Remarks**

President Murai welcomed all Technical Commission Presidents (TCP's) and guests. He announced that he was pleased that the Japan Society of Photogrammetry and Remote Sensing has supported the finance for the meeting. He noted the importance of this meeting's taking place in Indonesia and the mutual opportunities for all to become acquainted. He then introduced Dr. Riadika Mastra, our local host and representative of the Indonesian Society and thanked him for Indonesia's contributions to these meetings. Dr. Mastra welcomed the attendees and expressed appreciation for ISPRS to come to Indonesia. He reviewed logistics and scheduled activities which include a tour on Wednesday afternoon of the Bali Convention Center as prospective site for the year 2000 ISPRS Congress; a meeting with the Indonesian Society officers on Thursday; and a seminar with several presentations to be given by members of the Indonesian Society on photogrammetric and remote sensing activities in Indonesia, followed by a grand evening social event.

### **2. Agenda Adjustments**

The agenda was reviewed and adopted.

### **3. Review of Action Items & Minutes**

Secretary General Fritz briefly reviewed the minutes of the June 1995 Joint Meeting in Vienna and inquired on the status of Action Items assigned at that meeting. The TCP's were requested again to provide their World Wide Web (WWW) addresses to Council for publicity purposes, and to recheck revenue status and indicate to Treasurer Trinder if they wish to donate any proceeds from RICS sales for Society awards. It was noted that many TCP's were not aware or have not received their payments from RICS for sales since the Symposia. J. Trinder agreed to investigate payment status with RICS.

(Action Item #205 - JT)

### **4. XVIII Congress**

#### **a. Status summary**

Congress Director Kraus gave an overview of Vienna Congress planning activities and noted that the Johann Straus Orchestra and Ballet Company will perform at the Opening and to expect lots of music and dancing. The Opening Keynote address will be given by Prof. Dr. Gottfried Konecny and there will be some ISPRS Awards given. He further noted that the Congress has attracted the Three Tenors to Vienna and they will perform on Saturday July 13th but tickets are extremely scarce.

K. Kraus stated that 75% of the prime exhibition space has been sold but that TCP's are encouraged to solicit potential exhibitors. As of 11 January there are already 430 registered full participants from 47 countries, with 67

registered accompanying persons and 200 registered exhibitors. It appears that all tutorials will be presented with each accommodating from 25 to 80 participants. 87 sets of *Archives* have been ordered. There is now a possibility for a new one-week reduced fee as noted on the new **Congress Appetizer** brochure (Enclosure I unmarked -multiple copies enclosed). TCP's were encouraged to help distribute this brochure.

R. da Cunha suggested an open booth area be provided for display of ISPRS publications, *Archives*, posters, Commission activities, etc. After discussion it was agreed to accept the offer of R. da Cunha to coordinate Commission inputs and design the floor space. RICS will have a commercial space for *Archives* sales and promotion.

K. Kraus further stated that 1996 is the 1,000th anniversary of Austria and Dolezal is an historic recognized individual. This helped the Congress organizers to receive sufficient funds which may provide support for 40 to 50 individuals through the Dolezal Award. The UN Seminar will not be held but two UN sessions will be held jointly with Commission VII. The IUSM sessions on Education and GPS will be deleted as IUSM no longer has Working Groups devoted to these activities. K. Kraus recommended that TCP's invite the newly elected TCP's to participate in the Commission Business Meetings scheduled for 16 July to assist transition activities.

**b. Scientific Program Discussion**

P. Waldhaeusl reviewed the status of the abstracts/papers process. He stated that 1,068 abstracts have been received to-date of which 16 are National Reports. He distributed multiple handouts which indicate category of papers, allocations and statistics. K. Kraus requested that adjustments to Commission session allocations be reviewed based on balance of abstracts for each. A review of each Commission's session status was made. After much discussion and negotiation the Congress Director gave a Poster Session (PS) to Commission IV; Commission I gave a Technical Session (TS) to Commission IV and another TS to the Congress Director's buffer; Commission VI gave a PS to the buffer; Commission II gave a PS to the buffer and may give a TS to Commission IV. This resulted in two TS and two PS added to the Congress Director's buffer from which allocation will be decided after author paper acceptances have been resolved. It was agreed that some Poster Sessions will be shared by multiple Commissions.

There were 90 applicants for the 10 Best Papers by Young Author Awards. However, only 54 applicants submitted their manuscript by the deadline to be eligible for the Awards. All 54 manuscripts have been accepted for publication in the *Archives*. TCP's were urged to promptly screen their papers to ensure that accepted authors that need model paper, etc. will be given sufficient time to prepare their manuscripts. P. Waldhaeusl must be informed by the TCP's as to which papers have been peer reviewed. This will ensure proper inscription in the *Archives*.

P. Waldhaeusl stated that two overhead projectors and two slide projectors will be standard for each session. Special needs must be submitted as soon as possible. He outlined the Chairperson and Session Reporter guidelines and emphasized that session reports are due to him within 24 hours of the session completion. All session Chairs, speakers and reporters must be registered by 10 April to be included in the Final Program.

**c. Reports & Business Meetings**

L. Fritz outlined the purpose and content of the Open Business Meetings and of the Commission Reports which will be published in *Archives A* and in the *ISPRS Journal*. He reviewed the format for the Commission Summaries Plenary Session and noted that each TCP is to summarize, in about 7 to 10 minutes, highlights of contents of the Commission Congress Program only, and not a summary of the four year term of the Commission. The reports of the TCP are to be provided to the *ISPRS Journal* Reports Editor (J. Trinder) no later than 1 September 1996.

(Action Item - TCP's)

It was agreed that the 1996 Annual Reports of the Commissions will be prepared by the new TCP's.

**d. Awards**

The four awards for which the TCP's have some responsibilities: President's Citation, Schermerhorn Award, Best Papers by Young Authors Award, and the Congress Director's Best Poster Papers Award, were discussed. The Best Papers review process by TCP's will reduce the candidate papers from 54 to 21 by the 29th of February. President Murai will then select the 10 winners and he will inform all 54 candidates of the outcome.

(Action Item #206 - SM)

Each TCP's selection for the Presidents' Citation is due to President Murai by 15 May. The TCP nominations for the Schermerhorn Award are due by 29 February. The names of the two Best Poster Award selections by each Commission are to be provided to the Congress Director no later than 1 pm on Friday 19 July to provide time for the Award certificates to be prepared.

(Action Item - TCP's)

**e. Timetable**

L. Fritz reviewed the schedule of technical, business and social activities at which TCP's are expected to participate. K. Kraus reported that pigeon boxes for the officers will be located in the vicinity of their offices. The registrant pigeon boxes will be managed as a cloakroom. Special pigeon boxes will be provided for the General Assembly delegates. E-mail at the Congress will be available at 5 to 10 Workstations located in the vicinity of the Posters. The Scientific and National Exhibition is in the Poster area and will be on display for both weeks.

## 5. Review of Commission Activities

Each of the TCP's reviewed the activities of their Commission since the Joint Meeting in July 1995. The reviews were brief as each TCP had just submitted their input for the *1995 ISPRS Annual Report*.

President Murai reviewed the proposals received for hosting the Commissions for the 1996-2000 term and discussion was prompted for process improvement. R. da Cunha noted that the IAF has general guidelines for geographical distribution of their activities, e.g. Congress and Symposia. However it was noted that IAF has a headquarters with financial support which arranges these meetings. A. Gruen stated that amendments to ISPRS Guidelines are under review and asked that TCP's submit their recommendations and comments to Council soon.

(Action Item - TCP's)

## 6. 1996-2000 Resolutions

K. Torlegård reviewed the process for development of Resolutions at the Congress and the benefit of the Open Business Meetings for consensus building with the Members.

The discussion then focussed on the terms of reference and title of Commission VI from the viewpoints of the TCP's. Suggestions for titles included "Education and Professional Matters," "Education and International Cooperation" and "Capacity Building." Other comments were to drop Commission VI altogether and to make education and training a component of each Commission. Suggested topics for terms of reference included: interactive and computer network approaches to geoinformatic education; computer aided learning; how to promote research in developing countries; how to coordinate with regional members and exchange information.

Further general ideas offered for Council consideration included: reorganization of the Technical Commissions into a matrix of Commissions addressing technical developments (Commissions I,II,VI) and applications (IV, V, VII) with the scientific (III) as a cross-cutting Commission; establishment of a permanent ISPRS Headquarters; development of a structure to get funding for supporting activities; identification of what is needed to serve the ISPRS community.

Meeting recessed at 5 pm.

Wednesday 17 January 1996  
Meeting convened at 8:30 am.

President Murai opened the meeting with an announcement that arrangements were made for a 3 pm inspection tour of the Bali Convention Center by the Indonesian Society for Council and TCP's. The visit was prepared in anticipation of an Indonesian bid to host the ISPRS Congress in the year 2000.

## 7. Publications & Communications

### a. ISPRS Journal

The report of Editor-in-Chief D. Tait (See Enclosure J.) was reviewed and Council and TCP's discussed the status and their views for the future of the *Journal*. J. Fryer expressed interest in the News Column in the *Journal* and the archival record it provides which makes the WWWeb not always the best (only) vehicle for news. R. da Cunha stated that the *Journal* should be the face of the Society and ISPRS should be more prominently/frequently displayed in it, e.g. logo, officers, addresses, Commissions, etc. Council reviewed its plan for keeping the *Journal* as first-class peer reviewed *Journal* and for publishing ISPRS news, calendar, reviews, etc. in a timely Bulletin for wide dissemination to as many interested individuals and organizations as possible, using the Web and hardcopy distribution. A. Gruen noted that Elsevier Publishers is not meeting our Society interests of wider circulation, etc. S. Murai offered to share the draft ISPRS/Elsevier agreement with TCP's for constructive comments on request.

### b. Annual Report

L. Fritz thanked the TCP's that have already submitted their inputs for the 1995 Report and expressed appreciation for the other inputs by Council Regional Members and other contributors. He reported that distribution at the Congress will be to key individuals. Suggestions for improvements were solicited. R. Welch suggested the TCP sections be shortened to reduce their preparation efforts. The consensus opinion was to keep the format and sections as presently constructed.

### c. Guidelines & Archives

Suggestions for improvements were solicited. L. Mussio suggested a change to the *Guidelines for Hosting a Technical Commission* to allow for two Commission Secretaries in those cases in which multiple Ordinary Members host a Technical Commission.

Suggestions for improvements to the RICS Contract were solicited. J. Trinder expressed disappointment by the sales turnover, however he noted that the most recent sales report was August 1995 when two Commissions' Archives were not yet in inventory. The TCP's expressed that the rationale for the RICS Contract is not questioned, but in some instances it was initially thought to be a dilution of the Ordinary Member's revenue stream.

In some cases, it was noted that packaging and shipping to RICS needs to be improved to avoid damaged Archives for sale. R. da Cunha suggested that an option to the contract could be for RICS to make the sales and have the Symposium host do the shipping directly to the buyers.

**d. Webmaster & Home Page** (<http://www.p.igp.ethz.ch/isprs/isprs.html>)

A. Gruen described the ISPRS Home Page which has been established informally for the past year and formally as of 1 Jan 1996. He reported that in 1995 there were 5,694 requests (hits) and that after updates were made in April the May hits increased from 200 to 700, thus showing high interest. Andre Streilein is the WebMaster ([andre@geod.ethz.ch](mailto:andre@geod.ethz.ch)) and TCP's and Working Groups should provide Andre with the E-mail addresses of their officers and members.

**(Action Item - Commissions I, IV, V, VI & VII)**

He reported that currently there are eight sections in the Home Page. (See Enclosure K.) TCP's are encouraged to suggest contents. He also requested that Ordinary Members are asked to cross reference their Home Page with WebMaster Streilein so that current ISPRS information can be distributed directly.

**8. Interorganizational Relations**

IUSM - J. Trinder and L. Fritz reported the process and outcome of the IUSM Strategic Planning Workshop. They stated that two task forces were established to address the future of the IUSM, but no visible effective work has been accomplished to date. K. Kraus noted that if the IUSM Working Groups (WG's) do not respond to requests for their Vienna sessions and speakers that the sessions will revert to the buffer. It was noted that the Education WG and the GPS WG have been dissolved at Boulder and that Prof. Kahmen has recently become the new Chairman of the Automated Controls WG.

ISO - L. Fritz reported that ISPRS is now Category A liaison with the ISO Technical Committee TC 211. He noted that there are five Working Groups covering 20 Work Items (Standards) (See Enclosure L.) and suggested that this is an opportunity for Commission WG's to participate with any of project leaders addressing Work Items relevant to their terms of reference.

ICSU - S. Murai announced that ISPRS has been formally accepted as a Scientific Associate Member of the International Council of Scientific Unions.

CEOS - R. da Cunha recommended that ISPRS establish Observer Membership with CEOS at its meeting this March in Washington, DC. CSIRO of Australia is the secretariat of CEOS this year and J. Trinder can provide information from it.

IAPR - A. Gruen reported that an ISPRS liaison officer to the International Association for Pattern Recognition Technical Committee (IAPR TC-7) is wanted and TCP's should nominate candidates to him. The emphasis of IAPR TC-7 is applications.

**9. Other**

S. Murai reviewed the Amendments to the Statutes and Bylaws that are being proposed for General Assembly approval.

**10. Adjournment**

President Murai thanked the attendees for their constructive contributions and noted that we next meet in Vienna on the 9th of July. He encouraged the full support of the TCP's to the Congress Director and technical program coordinator and asked that the TCP's please help to promote early registration and use of E-mail to communicate.

Meeting adjourned at 11:30 am.

The Council and TCP's reconvened at 3 pm for an inspection tour of the Bali Convention Center.

*Prepared by Lawrence W. Fritz, Secretary General  
29 February 1996*

(NOTE: Enclosures I. - L. are referenced in these Joint Meeting Minutes, enclosures A. - H. are referenced in the Council Meeting Minutes.)

- I. Congress Appetizer brochure (multiple copies)
- J. Report of Editor-in-Chief of the *ISPRS Journal*
- K. ISPRS Home Page (<http://www.p.igp.ethz.ch/isprs/isprs.html>)
- L. ISO TC 211 - Working Groups and Work Items